

NSA Mid-South BCT Action Items

23-Sep-97

1D-00259

Action Item No. 190	23-Sep-97	Assigned to: Smith	Site: S-86/S-133	Minute Ref. No. 167
Contact PSI driller to inquire about geotechnical borings. Done - the driller said anything unusual that was noticed would have been noted on the logs.				
Action Item No. 191	23-Sep-97	Assigned to: Anderson	Site:	Minute Ref. No. 170
SWMU 66 VCA Report to BCT - Received USGS comments today. DOCUMENT IN PRODUCTION. WILL GO OUT THIS WEEK.				
Action Item No. 192	23-Sep-97	Assigned to: Anderson	Site:	Minute Ref. No. 170
Assembly E RFI Report - Have received SOUTHDIV and USGS comments; all comments have been addressed; however, the risk assessments will need to be revised to reflect the outcome of today's teleconference between Brian Mulhearn (EnSafe) and Emily Olds (EPA contractor) which is a followup to the 11/14/97 conference call with Ted Simon (EPA risk assessor). The SWMU 8 risk assessment and SWMU 10 PRE will be revised first, so the Assembly E Report will not be distributed until January. DELAYED TO WORK OUT RISK ASSESSMENT ISSUES WITH EPA CONTRACTORS. SHOULD BE OUT THIS FRIDAY.				
Action Item No. 193	23-Sep-97	Assigned to: Anderson	Site:	Minute Ref. No. 170
Assembly F CSI Report - Will revise upon receipt of SDIV comments				
Action Item No. 194	23-Sep-97	Assigned to: Anderson	Site:	Minute Ref. No. 170
Groundwater Well Management Plan - In production as of today. Will go out this week.				
Action Item No. 195	23-Sep-97	Assigned to: Brantley	Site:	Minute Ref. No. 170
AOC A (Northside Fluvial Groundwater) RFI Report				
Action Item No. 196	23-Sep-97	Assigned to: Smith	Site:	Minute Ref. No. 170
VCA Report (Apron Area Gasoline Pits and SWMUs 3, 7, & 18) - will submit to Navy and BCT concurrently. Should be in production by end of week. DELAYED BY NATTC and SWMU 8 CYLINDER WORK. CHANGES TO DOCUMENT ARE GOING THROUGH FINAL QC CHECK. WILL GO OUT THIS WEEK (2/9) OR NEXT (2/16).				
Action Item No. 197	23-Sep-97	Assigned to: Stedman	Site:	Minute Ref. No. 170
CMS Work Plan - will follow AOC A RFI Report by two weeks				
Action Item No. 198	23-Sep-97	Assigned to: Anderson	Site:	Minute Ref. No. 170
RAD survey tentatively scheduled for October 29. Agenda item for discussion. CHARLESTON SHIPYARD ENVT. DETACHMENT WILL CONDUCT SURVEY INCLUDING ADDRESSING COMMENTS ON APPROACH MEMO. SOUTHDIV IS MAKING ARRANGEMENTS WITH DETACHMENT. A NEW ACTION ITEM WILL BE CREATED.				
Action Item No. 199	23-Sep-97	Assigned to: Anderson	Site:	Minute Ref. No. 170
S-86/S-133 paragraph on site history. Done but will seek additional information from Rodger Aitken				
Action Item No. 200	23-Sep-97	Assigned to: Donaldson	Site:	Minute Ref. No. 170
Review PAH risk memo TED SIMON HAS REVIEWED AND APPROVED				

Action Item No. 201	23-Sep-97	Assigned to: Donaldson	Site:	Minute Ref. No. 170
Review lead-based paint text revision for NAF parcel EBST. Has been under review by EPA counsel. May have feedback by tomorrow. REVISED TEXT OKAY.				
Action Item No. 202	23-Sep-97	Assigned to: Donaldson	Site:	Minute Ref. No. 170
SWMU 8 eco risk comments - sent to contractor; should be available by next week. HAS THE COMMENTS. DISCUSSION IS ON MEETING AGENDA.				
Action Item No. 203	23-Sep-97	Assigned to: Donaldson	Site:	Minute Ref. No. 170
Approval letter on SWMU 5 VCA WP. RECEIVED REVISED WORK PLAN, STILL HAS ONE QUESTION. VERBAL APPROVAL GRANTED, TO BE FOLLOWED BY LETTER.				
Action Item No. 204	23-Sep-97	Assigned to: Donaldson	Site:	Minute Ref. No. 170
Check on training opportunities (with goal of 2 training sessions per year for team; this is an ongoing task).				
Action Item No. 205	23-Sep-97	Assigned to: Williamson	Site:	Minute Ref. No. 170
Procure computer projector with first quarter FY 98 funds - In progress. MONEY HAS BEEN RECEIVED; PAPERWORK IN PROGRESS. Turned in to NSA Memphis comptroller's office. Got it.				
Action Item No. 206	23-Sep-97	Assigned to: Williamson	Site:	Minute Ref. No. 170
Comments on NAF EBST/FOST - Has partially reviewed changes from previous review. Looks good so far. REVIEW COMPLETE.				
Action Item No. 209	23-Sep-97	Assigned to: Beverly	Site: VCAs	Minute Ref. No. 172
Prepare an early transfer agreement by November - Should have this by Christmas. STILL WORKING ON WORDING OF COVENANT DEFERRAL REQUEST. SHOULD HAVE BY FEBRUARY BCT MEETING. STEVE BEVERLY'S COMMENTS INCORPORATED INTO DRAFT CDR.				
Action Item No. 210	23-Sep-97	Assigned to: Taylor	Site: VCAs	Minute Ref. No. 172
Assembly E RFI Report comments				
Action Item No. 211	23-Sep-97	Assigned to: Taylor	Site: VCAs	Minute Ref. No. 172
Assembly F CSI Report comments				
Action Item No. 212	23-Sep-97	Assigned to: Taylor	Site: VCAs	Minute Ref. No. 172
Call MSCHD to find out if they want to continue receiving non-groundwater documents and draft versions of documents. MSCHD WANTS FINAL VERSIONS OF ALL DOCUMENTS THAT GO INTO REPOSITORY.				
Action Item No. 213	23-Sep-97	Assigned to: Taylor	Site: SWMUs 8 & 10	Minute Ref. No. 173
Modify CTO-094 to include abandonment of monitoring wells - Expects to do this during third quarter of fiscal year.				
Action Item No. 214	23-Sep-97	Assigned to: Swan	Site: SWMUs 8 & 10	Minute Ref. No. 173
Evaluate impact on eco risk assessments for SWMUs 8 and 10. DONE; AGENDA ITEM FOR TOMORROW				

Action Item No. 215	23-Sep-97	Assigned to: Williamson	Site: SWMUs 8 & 10	Minute Ref. No. 173
Research the two "water test stations" shown on the grading plans for SWMU 8. EnSafe AND ROB W. WALKED SITE AND COULD ONLY FIND PVC STAKES. IT IS LIKELY THAT THE "TEST STATIONS" ARE ACTUALLY 1-INCH PVC STAKES LEFT OVER FROM GEOPHYSICAL SURVEY.				
Action Item No. 216	23-Sep-97	Assigned to: Johns	Site:	Minute Ref. No. 174
Update BRAC Time Line Schedule; update BRAC/DERA Site Status Handouts; assist Activity with Tank Removal presentation materials; DONE; CURRENTLY BEING REVISED.				
Action Item No. 217	23-Sep-97	Assigned to: Anderson	Site:	Minute Ref. No. 174
Prepare presentation on upcoming deliverables for RAB meeting.				
Action Item No. 218	23-Sep-97	Assigned to: Porter	Site:	Minute Ref. No. 174
Prepare proposed RAB agenda for review by Capt. Rondeau				
Action Item No. 219	23-Sep-97	Assigned to: Porter	Site:	Minute Ref. No. 174
Talk to Darrell Molzan about availability for EIS/EA update at RAB meeting CANNOT ATTEND, BUT PREPARED A PRESENTATION TO BE GIVEN BY D. PORTER.				
Action Item No. 220	23-Sep-97	Assigned to: Smith	Site: MAG-41 Gray A	Minute Ref. No. 175
Contact James Worthy for clarification on some of the wording in the MAG-41 work plan. Mark Taylor handled this.				
Action Item No. 221	23-Sep-97	Assigned to: Morrison	Site: MAG-41 Gray A	Minute Ref. No. 175
Provide review comments on MAG-41 work plan				
Action Item No. 222	23-Sep-97	Assigned to: Anderson	Site: RAD Survey	Minute Ref. No. 176
Address EPA comments on RAD work plan and check on qualifications of Shipyard Detachment to conduct survey. DETACHMENT IS QUALIFIED AND WILL SUBMIT A WORK PLAN ADDRESSING EPA COMMENTS.				
Action Item No. 223	23-Sep-97	Assigned to: Taylor	Site: SWMU 2	Minute Ref. No. 178
Generate letter to TDOT requesting access to property south of SWMU 2 - Example provided to TDOT by SDIV. TDOT revised the example and sent back to SDIV. Steve Beverly is making a few changes that TDOT has already agreed to. Final official letter needs to go out. May happen in next week or two. MARK AND/OR DAVID WILL CHECK WITH STEVE BEVERLY TODAY (2/11). SENT TO DIVISION DIRECTOR ON 2/20.				
Action Item No. 224	23-Sep-97	Assigned to: Carmichael	Site: O Club well	Minute Ref. No. 179
Coordinate with USGS-Memphis personnel to install protective device				
Action Item No. 225	24-Sep-97	Assigned to: Morrison	Site:	Minute Ref. No. 181
Followup Gray Area Report				
Action Item No. 226	24-Sep-97	Assigned to: Jobe	Site:	Minute Ref. No. 181
SWMU 5 RFI Report risk comments expected mid-July.				

Action Item No. 227	24-Sep-97	Assigned to: Jobe	Site:	Minute Ref. No. 181
SWMU 8 RFI Report eco risk comments - No longer applicable since risk assessment will be revised to reflect clearing and cutting in this area.				
Action Item No. 228	24-Sep-97	Assigned to: Jobe	Site:	Minute Ref. No. 181
SWMU 60 RFI Report risk comments - Jim Morrison has a copy of them to provide to EnSafe.				
Action Item No. 229	24-Sep-97	Assigned to: Jobe	Site:	Minute Ref. No. 181
SWMUs 15 & 21 RFI Report risk comments - Jim Morrison believes this has been done. EnSafe will check. BRIAN MULHEARN HAS NOT RECEIVED THEM. JIM MORRISON WILL CHECK WITH CHARLES JOBE. COMPLETED, HAVING TROUBLE TRANSMITTING TO ENSAFE.				
Action Item No. 230	24-Sep-97	Assigned to: Jobe	Site:	Minute Ref. No. 181
SWMU 10 CSI Report risk comments - No longer applicable since PRE will be revised to reflect planned clearing and grubbing project.				
Action Item No. 231	24-Sep-97	Assigned to: Jobe	Site:	Minute Ref. No. 181
Southside Perimeter Ditch (PCBs) memo - No longer applicable. Memo is being finalized to reflect latest sample results.				
Action Item No. 232	24-Sep-97	Assigned to: Morrison	Site:	Minute Ref. No. 181
Airfield EBST - has comments, but TDEC counsel is waiting on comments from one more reviewer. EXPECTED NEXT MEETING (FEBRUARY). SHOULD RECEIVE THEM 3/4/98.. Should be coming out shortly. NOT GOING TO RECEIVE COMMENTS ON THIS REVISION.				
Action Item No. 233	24-Sep-97	Assigned to: Morrison	Site:	Minute Ref. No. 181
Non-Airfield Parcel EBST - has comments, but TDEC counsel is waiting on comments from one more reviewer. EXPECTED NEXT MEETING (FEBRUARY). SHOULD RECEIVE THEM 3/4/98. Coming out shortly. NOT GOING TO RECEIVE COMMENTS ON THIS REVISION.				
Action Item No. 234	24-Sep-97	Assigned to: Morrison	Site:	Minute Ref. No. 181
Provide approval letter for SWMU 5 VCA Work Plan - Has done this. Will bring letter tomorrow.				
Action Item No. 235	24-Sep-97	Assigned to: Morrison	Site:	Minute Ref. No. 181
Conduct TDEC soil sampling at SWMU 5, if so desired, before VCA soil removal - TDEC does not currently have resources. EnSafe will collect continuous soil sample down to 6 or 8 feet during Assemblies G & H geoprobe investigation in January.				
Action Item No. 236	24-Sep-97	Assigned to: Morrison	Site:	Minute Ref. No. 181
Discuss eco issues related to SWMU 2/Big Creek with TDEC Water Pollution Control Division (i.e., possible discharge from SWMU 2 into Big Creek) WPC WANTS REPRESENTATIVE "CRITTER" SAMPLES. WILL NEED TO CLARIFY, POSSIBLY BY MAKING THIS AN AGENDA ITEM FOR NEXT MONTH WITH WPC PERSONNEL IN ATTENDANCE.				
Action Item No. 237	24-Sep-97	Assigned to: Williamson	Site:	Minute Ref. No. 181
Check on installing protective posts around flush mount wells at SWMU 65 - Service call in to DynCorps. Should be taken care of within days.				

Action Item No. 238	24-Sep-97	Assigned to: Porter	Site:	Minute Ref. No. 181
Inform Capt. Rondeau of possible site visit related to natural attenuation DONE; NO TENTATIVE DATE YET				
Action Item No. 239	24-Sep-97	Assigned to: Taylor	Site: SWMUs 8,10, 60	Minute Ref. No. 182
Determine current proposed location for road that will pass through or near SWMU 60 and "wetland" area on west side of site. APPEARS ROAD WILL NOT IMPACT WETLAND				
Action Item No. 240	24-Sep-97	Assigned to: Williamson	Site: SWMUs 8,10, 60	Minute Ref. No. 182
Contact Corps of Engineers about delineation of "wetland" at SWMU 60 and whether drainage blockage can be repaired without violating regulations. Rob contacted Chris Mills at Corps of Engineers (on 9/24/97): repairs to drainage can be made from outside the wetland under Nationwide Permit #3 (repair and replacement of minor structures); until changes appear and redelineation, it is considered a wetland. Siltation controls will be required during SWMU 60 VCA and need to call Lou Hoffman at TDEC to make sure special permit is not required. LETTER OBTAINED FROM CORPS STATING THAT NO PERMIT IS REQUIRED.				
Action Item No. 241	24-Sep-97	Assigned to: Williamson	Site: SWMUs 8,10, 60	Minute Ref. No. 182
Check on status of drainage repairs at SWMU 60 ANALYSIS DONE OF WHERE WATER WOULD GO IF DRAINAGE REPAIRS MADE. WILL LOOK AT LATER.				
Action Item No. 242	24-Sep-97	Assigned to: Porter	Site: SWMUs 8,10, 60	Minute Ref. No. 182
Prepare a letter to Airport Authority advising them that proposed runway project will take place partially in areas that are SWMUs and may present health and safety issues that workers should be made aware of, including possible need for OSHA HAZWOPER training and possibility of buried debris at both SWMUs 8 and 10. Include in letter, that surface soil removed at SWMU 8 must be reused only in the area it came from and cannot be used at other sites.				
Action Item No. 243	24-Sep-97	Assigned to: Porter	Site: SWMUs 8,10, 60	Minute Ref. No. 182
Check license to determine if SWMUs are included in the licensed area (as opposed to lease area). If not, how does this affect runway grading project. SWMU 8 IN LICENSED AREA; MOST, IF NOT ALL, OF SWMU 10 IS IN LICENSED AREA				
Action Item No. 244	24-Sep-97	Assigned to: Anderson	Site: GW Monitoring	Minute Ref. No. 184
Provide green covers for GW monitoring report.				
Action Item No. 245	24-Sep-97	Assigned to: Smith	Site: Perimeter ditch	Minute Ref. No. 186
Collect sample for PCB analysis from Southside perimeter ditch. DONE (NO DETECTIONS)				
Action Item No. 246	24-Sep-97	Assigned to: Williamson	Site: Misc. Southside	Minute Ref. No. 192
Check on whether close-out inspections were conducted for S-50, S-54, and S-56 - Done last week.				
Action Item No. 247	24-Sep-97	Assigned to: Smith	Site: Assemblies G&	Minute Ref. No. 195
Set up conference call to discuss G & H comments on Wednesday at 1:00 p.m. CST; will also discuss Deliverable Schedule. DONE OVER SEVERAL CALLS				
Action Item No. 250	27-Oct-97	Assigned to: Smith	Site: MWR Shop	Minute Ref. No. 198
Revise work plan pages and figures - Done				

Action Item No. 251	28-Oct-97	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 201
By next meeting, run additional scenarios as follows: Back calculate distance to source from MW 4LF; vary source concentrations at grassy area; assume N-6 area as source; assume apron edge near 11LF as source; and estimate concentrations at various times beyond 1997 - Done; this is an agenda item for tomorrow.				
Action Item No. 252	28-Oct-97	Assigned to: Donaldson	Site: Risk-related issu	Minute Ref. No. 202
Set up conference call between EPA, TDEC, and EnSafe risk assessors to resolve procedural and other risk related issues to reduce number of comments in future - Done; a followup call between Brian Mulhearn (EnSafe) and Emily Olds (EPA contractor) is to take place today.				
Action Item No. 253	28-Oct-97	Assigned to: Swan	Site: Risk-related issu	Minute Ref. No. 202
Collect sediment samples at SWMU 60 wetland - Done week or two ago.				
Action Item No. 254	28-Oct-97	Assigned to: Morrison	Site: Risk-related issu	Minute Ref. No. 202
Contact Lou Hoffman to determine who he talked to in Nashville about SWMU 2/Big Creek eco issues. Provide contact name to Fred Swan - Waiting to hear back from Hoffman. NOTHING EXTRA WILL BE REQUIRED IN REGARD TO BENTHIC SAMPLING.				
Action Item No. 255	28-Oct-97	Assigned to: Mulhearn	Site: Risk-related issu	Minute Ref. No. 202
Forward copy of construction worker scenario email to Jim Morrison. Be sure to include Jim's name in subject line - Done, but may be irrelevant as long as risk assessments use default scenario proposed by Ted Simon as discussed during 11/14/97 conference call.				
Action Item No. 256	28-Oct-97	Assigned to: Mulhearn	Site: Risk-related issu	Minute Ref. No. 202
Revise PCB in perimeter ditch memo - Will do.				
Action Item No. 257	28-Oct-97	Assigned to: Porter	Site: SWMUs 8 & 10	Minute Ref. No. 203
Send letter to Airport Authority documenting decisions related to reuse of topsoil from SWMU 8 and that clearing/grubbing projects do not have to wait on eco risk assessments - Done yesterday.				
Action Item No. 258	28-Oct-97	Assigned to: Porter	Site: SWMUs 8 & 10	Minute Ref. No. 203
Check with other closing bases to find out if they are performing the stormwater sampling for their runway areas - Checked with four bases. Three have done no sampling due to type of permit applied for and one (Naval Base Charleston) did this due to permit requirements, but it was in the past and related to property transfer.				
Action Item No. 259	28-Oct-97	Assigned to: Williamson	Site: S-86/S-133	Minute Ref. No. 204
Prepare written, internal response procedures for addressing petroleum-contaminated soil at S-86/S-133, if encountered - Done				
Action Item No. 260	28-Oct-97	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 205
Examine aerial photos and geophysical survey results for SWMU 2 to determine past operational areas. Generate a drawing showing estimated extent of landfill - Done; will borrow several photos from PWO for review during tomorrow's meeting.				
Action Item No. 261	28-Oct-97	Assigned to: Williamson	Site: SWMU 2	Minute Ref. No. 205
Coordinate fencing project with PWO and SOUTHDIIV - Will do. TEAM WILL DEVELOP OPTIONS AT FEBRUARY BCT MEETING TO BE PRESENTED TO CAPT. RONDEAU. WILL PRESENT OPTIONS TO BCT TOMORROW. ROB WILL BRIEF CO AFTER BCT MEETING. Ensaf provided map and costs to PWO.				

Action Item No. 262	28-Oct-97	Assigned to: Taylor	Site: SWMU 2	Minute Ref. No. 205
Coordinate fencing project with Activity and SOUTHDIV funding sources - Will do after location of fence is determined. Funding submitted to the Activity.				
Action Item No. 263	28-Oct-97	Assigned to: Taylor	Site: RAD sites	Minute Ref. No. 207
Coordinate RAD survey with Shipyard Detachment including preparing statement of work - Has sent scope of work to Detachment. Danny Hughes of Detachment will visit base 12/15-12/17 to narrow down list of sites. DRAFT WORK PLAN WILL BE READY BY 1/20/98; FIELD WORK WILL BE COORDINATED WITH RICK BUTTON (EPA), COULD BE LATE FEBRUARY OR EARLY MARCH. TWO LOCATIONS WILL BE SURVEYED - SOUTHSIDE DRMO AND N-126 HANGAR. Danny Hughes submitted work plan to RASO on 2/3/98; copies will be sent to TDEC after RASO comments addressed. FAXED (2/20/98) TO EPA AND TDEC FOR REVIEW. SURVEY TO BE CONDUCTED THE WEEK OF 4/9/98.				
Action Item No. 264	28-Oct-97	Assigned to: Anderson	Site: SWMU 16	Minute Ref. No. 209
Prepare VCA Work Plan for removal of ASTs and soil at SWMU 16 - Have not done yet (will do)				
Action Item No. 265	29-Oct-97	Assigned to: Williamson	Site:	Minute Ref. No. 212
Arrange BCT tour of BFI landfill during December meeting (RAB members will be invited). Also, coordinate with POTW and POTW consultant (Fisher & Arnold) about participating in tour and providing tour of POTW - Done; POTW tour will not be necessary since leachate does not go there.				
Action Item No. 266	29-Oct-97	Assigned to: Johns	Site:	Minute Ref. No. 212
Check on possible sources/costs of podium with speaker for future RAB meetings - Has been working on this.				
Action Item No. 267	29-Oct-97	Assigned to: Porter	Site:	Minute Ref. No. 212
Coordinate with Capt. Rondeau about replacement of David Watt on RAB - Will do.				
Action Item No. 268	29-Oct-97	Assigned to: Morrison	Site:	Minute Ref. No. 212
Followup actions - notify Kenny Kelley that BFI tour is being arranged and arrange for TDEC inspector to be present during tour - Done				
Action Item No. 269	29-Oct-97	Assigned to: Karlyk	Site:	Minute Ref. No. 212
Provide information on MEME to John Smith.				
Action Item No. 270	29-Oct-97	Assigned to: Taylor	Site:	Minute Ref. No. 212
Follow up with Kenny Kelly on resolving concerns about asbestos - Will do AT JANUARY RAB MEETING				
Action Item No. 271	29-Oct-97	Assigned to: Smith	Site:	Minute Ref. No. 213
Set up telecon to discuss DERA Gray Area WP revisions, MAG-41 WP revisions, and G&H WP revisions AND approval of these documents - Done.				
Action Item No. 272	02-Dec-97	Assigned to: Morrison	Site: S-86/S-133	Minute Ref. No. 221
Check with TDEC Solid Waste Division on how to interpret February 1997 policy change regarding classification of petroleum-contaminated soil and debris as Special Waste and how this might apply to concrete. Need guidance on testing/disposal requirements for stained concrete.				

Action Item No. 273	02-Dec-97	Assigned to: Morrison	Site: S-86/S-133	Minute Ref. No. 221
Examine stained concrete and provide definition of "contaminated" concrete.				
Action Item No. 274	02-Dec-97	Assigned to: Williamson	Site: S-86/S-133	Minute Ref. No. 221
Identify "suspect" areas for collection of biased screening samples in S-86/S-133 area. Contractor will then expose areas so EnSafe can sample.				
Action Item No. 275	03-Dec-97	Assigned to: Morrison	Site:	Minute Ref. No. 223
Jim will check with Solid Waste Division to determine if one sample representative of the most contaminated area of excavation will be sufficient for characterizing soil as special or hazardous waste, as opposed to collecting multiple samples based on volume (per UST guidance). EnSafe will prepare a written proposed approach for Jim to give to Solid Waste.				
Action Item No. 276	03-Dec-97	Assigned to: Smith	Site:	Minute Ref. No. 223
Prepare a written proposed approach for characterizing SWMU 5 soil for disposal. Give approach to Jim Morrison to run by Solid Waste Division. NEED TO REVISE BY ADDING A RATIONALE FOR DEVIATING FROM UST GUIDANCE.				
Action Item No. 277	03-Dec-97	Assigned to: Williamson	Site:	Minute Ref. No. 223
Check with former N-6 employee previously interviewed about waste disposal practices to determine how wastes were poured into UWT (i.e., through sink, floor drain, stand pipe, etc.). UNABLE TO MAKE CONTACT; WILL KEEP TRYING. Ditto. Met with N-6 employee during Feb BCT meeting. He stated that solvents were disposed of in the storm drain and down a pipe in the center of the building.				
Action Item No. 278	03-Dec-97	Assigned to: Anderson	Site: SWMU 66	Minute Ref. No. 224
Review past meeting minutes to synopsize past discussions and decisions made regarding the need for additional investigation (including groundwater sampling) at SWMU 66. DONE; NO REFERENCES TO GROUNDWATER IN MINUTES.				
Action Item No. 279	04-Dec-97	Assigned to: Johns	Site:	Minute Ref. No. 230
Update the BRAC and DERA site status handouts for January RAB.				
Action Item No. 280	02-Dec-97	Assigned to: Porter	Site:	Minute Ref. No. 218
Provide copies of Batelle conference schedule to team.				
Action Item No. 281	26-Jan-98	Assigned to: Anderson	Site:	Minute Ref. No. 233
Incorporate Jack Carmichael's email summarizing the solute transport modeling simulations into the December 1997 BCT minutes.				
Action Item No. 282	26-Jan-98	Assigned to: Carmichael	Site: SWMU 66	Minute Ref. No. 234
Coordinate with EnSafe and BCT on suggestions for GW sampling at SWMU 66				
Action Item No. 283	27-Jan-98	Assigned to: Mulhearn	Site: Land Restriction	Minute Ref. No. 239
Determine if "non-residential" land use deed restriction is a valid classification and if so, does it include dormitories, daycare centers, college campuses, etc.				

Action Item No. 284	27-Jan-98	Assigned to: Anderson	Site: Land Restriction	Minute Ref. No. 239
Revise Land Use Restrictions map for delivery to Reuse Committee ASAP. Changes include adding statement that all land to be transferred is restricted to "non-residential" uses only and pumping of fluvial deposits groundwater associated with this land will be prohibited by deed restriction. Also, installation of water supply wells will be prohibited in the hatched area of AOC A groundwater contamination, at SWMU 5, at BG MW 5 and SWMUs 8, 10, and 60. These areas will also be noted on the map for disclosure purposes, as will areas where there is a potential for encountering soil with TPH concentrations greater than 100 ppm. SUBMITTED TO CAD YESTERDAY. SHOULD BE READY FOR REVIEW MONDAY (2/16). COPIES WILL BE SENT TO ALL TEAM MEMBERS.				
Action Item No. 285	27-Jan-98	Assigned to: Morrison	Site: Land Restriction	Minute Ref. No. 239
Determine if "non-residential" land use deed restriction is a valid classification and if so, does it include dormitories, daycare centers, college campuses, etc. STILL CHECKING. According to TDEC General Council, no such thing as "non-residential" land use exists. Will require BCT to define.				
Action Item No. 286	27-Jan-98	Assigned to: Porter	Site: Land Restriction	Minute Ref. No. 239
Determine if "non-residential" land use deed restriction is a valid classification and if so, does it include dormitories, daycare centers, college campuses, etc. COORDINATING WITH STEVE BEVERLY. Steve Beverly reviewed CDR and didn't have any comments. Still reviewing "non-residential" restriction.				
Action Item No. 287	26-Jan-98	Assigned to: Morrison	Site:	Minute Ref. No. 233
Arrange meeting between CO, SDIV, TDEC OGC, and Governor's counsel to discuss NRD and early transfer issues.				
Action Item No. 288	26-Jan-98	Assigned to: all	Site: TEAM DYNAM	Minute Ref. No. 235
Review and comment on results of sticky drill for TelCon. TO BE DISCUSSED AT FEBRUARY BCT MEETING.				
Action Item No. 289	27-Jan-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 244
Provide Rob Williamson with a map show approximate extent of SWMU 2 operational area. WILL BRING MAPS TO FEBRUARY BCT MEETING FOR TEAM REVIEW/DISCUSSION.				
Action Item No. 290	27-Jan-98	Assigned to: Williamson	Site: SWMU 2	Minute Ref. No. 244
Present fencing alternatives to PWO and/or CO. TEAM WILL DEVELOP OPTIONS AT FEBRUARY BCT MEETING.				
Action Item No. 291	28-Jan-98	Assigned to: Johns	Site:	Minute Ref. No. 247
Combine EA and PAO mailing lists. IN PROGRESS. Done and will send combined mailing list to Darrell Molzon and the Activity.				
Action Item No. 292	28-Jan-98	Assigned to: Porter	Site:	Minute Ref. No. 247
Check with Darrell Molzan about whether a special public meeting should be held in conjunction with the release of the draft EA. WILL DO. No final decision. Will probably have a public meeting (possibly during April RAB meeting). NOT ANTICIPATING DRAFT EA OUT BEFORE NEXT RAB MEETING. Still in review by the East Coast Team, expect comments this week (6/12/98). Comments recieved from East Coast team. SDIV will set up a review team. Draft EA approved by the DASN Cassidy and will be released to the public for review 8/13/98 and discussed at August RAB.				
Action Item No. 293	28-Jan-98	Assigned to: Williamson	Site:	Minute Ref. No. 247
Coordinate with Water and Air Research to clarify issues surrounding FONSI to groundwater. WAS ADDRESSED IN REVISION 1, BUT NEEDS CLARIFICATION. Will have for mid-month TelCon. CLARIFIED WITH BCT THAT THE IMPACTS TO GW MEANT FUTURE USE AND NOT PAST ACTIVITIES. ROB WILL CHECK WITH WAR.				

Action Item No. 294	28-Jan-98	Assigned to: Smith	Site: S-86/S-133	Minute Ref. No. 248
Arrange for subcontractors to remove UST and perform lab analyses.				
Action Item No. 295	28-Jan-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 249
Print data from the latest round of GW sampling for selected wells in the AOC A area. Provide copies of data to the BCT to discuss. Check on CMS team's rationale for transect placement.				
Action Item No. 296	28-Jan-98	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 249
Evaluate whether other simulations need to be performed for other solvents detected in the AOC A area. IN PROGRESS. Will incorporate Event 5 groundwater data to the model due to increases in concentrations in some wells. Will not expand the contaminant list in model (based conclusions drawn from the sensitivity tests).				
Action Item No. 297	28-Jan-98	Assigned to: Smith	Site: All	Minute Ref. No. 250
Create drilling SOW for SWMU 2. WILL DO BY FEBRUARY BCT MEETING. Provided copy of SOW to Jack for review.				
Action Item No. 299	28-Jan-98	Assigned to: Taylor	Site: All	Minute Ref. No. 250
Task the Charleston Environmental Detachment to restore drainage to the western portion of SWMU 60 (wetland).				
Action Item No. 300	28-Jan-98	Assigned to: Swan	Site: All	Minute Ref. No. 250
Clarify the conditions for restoring drainage to the western portion of SWMU 60. MEMO HAS BEEN PREPARED. WILL BE DISTRIBUTED THIS WEEK. Delayed due to SWMU 8 Emergency Response. Will distribute tomorrow (2/24).				
Action Item No. 301	28-Jan-98	Assigned to: Anderson	Site: All	Minute Ref. No. 250
Update Site Status list and Deliverable List to include with meeting minutes				
Action Item No. 302	28-Jan-98	Assigned to: Smith	Site: All	Minute Ref. No. 250
Check with NSA Memphis PWO to verify the removal of piping at the Gasoline Pits and status of S-75 tanks (tank 759 and 1564)				
Action Item No. 303	28-Jan-98	Assigned to: Davis	Site: All	Minute Ref. No. 250
Call Jim Morrison about his comments on the Follow-Up Gray Area Report.				
Action Item No. 304	28-Jan-98	Assigned to: Williamson	Site: All	Minute Ref. No. 250
Check on status of refurbishing the Pistol Range (Facility 1278). IN PROGRESS. COORDINATING WITH BOB SIPPOWICH. IN PROGRESS. No immediate plans to reactivate the pistol range in the next few of years. Rob will get clarification on whether it will be reopened. SEVERAL BUILDINGS IN THE PISTOL RANGE/ARMORY AREA WILL BE DEMOLISHED. NEED CLARIFICATION ON KEEPING THE SKEET RANGE OPEN. Pistol range will close, skeet range to remain open.				
Action Item No. 305	28-Jan-98	Assigned to: Smith	Site: All	Minute Ref. No. 251
Sample SWMU 66. Jack Carmicheal will review hydro/geo data from the area to determine whether soil or GW will be sampled. WILL DO AFTER TEAM AGREES ON STRATEGY AT FEBRUARY BCT MEETING. In progress. WILL DO IN APRIL OR EARLY MAY. No water in upper fluvial. Will collect soil during Assembly F geoprobe.				

Action Item No. 306	28-Jan-98	Assigned to: Smith	Site:	Minute Ref. No. 247
Arrange for conference call with BCT. SCHEDULE FOR 9:00 a.m. CST. Agenda: SWMU 66, Assembly F, Review Action items, EnSafe to keep minutes.				
Action Item No. 307	28-Jan-98	Assigned to: Anderson	Site: Team	Minute Ref. No. 252
Coordinate with other BCTs to obtain ground rules				
Action Item No. 308	28-Jan-98	Assigned to: Donaldson	Site: Team	Minute Ref. No. 252
Coordinate with other BCTs to obtain ground rules. DONE.				
Action Item No. 309	11-Feb-98	Assigned to: Williamson	Site: SWMU 8	Minute Ref. No. 256
Check on approval for use of Transmitter Facility for staging and transferring contents of cylinders. DONE				
Action Item No. 310	11-Feb-98	Assigned to: Morrison	Site: SWMU 8	Minute Ref. No. 256
Check with Mark Thomas about staging cylinders at Transmitter Station. DONE.				
Action Item No. 311	11-Feb-98	Assigned to: Smith	Site: SWMU 8	Minute Ref. No. 256
Check on getting surveyor out for GPS location of suspected source and for surveying grid for followup magnetometer survey.				
Action Item No. 312	23-Feb-98	Assigned to: Smith	Site: SWMU 8	Minute Ref. No. 268
Provide overlay of GPS location of suspected source area to be placed over previous geophysical survey map.				
Action Item No. 313	23-Feb-98	Assigned to: Anderson	Site: SWMU 8	Minute Ref. No. 268
Check with Larry Hughes about starting magnetometer survey while grid surveyor is finishing the grid survey.				
Action Item No. 314	23-Feb-98	Assigned to: Anderson	Site: SWMU 8	Minute Ref. No. 268
Check with laboratory to see if ethylene oxide was included in previous analytical method and if so, can the data be recovered from the chromatograms. Ensafe reviewed TICs from previous GW events. ETO was not identified in any of the samples reviewed. LMA will provide memo to BCT.				
Action Item No. 315	23-Feb-98	Assigned to: Donaldson	Site: SWMU 8	Minute Ref. No. 268
Check with Ted Simon on how to address risk at SWMU 8 in light of recent clearing and grubbing. TDEC & EPS DOESN'T FEEL THAT ADDITIONAL RISK IS NOT NECESSARY.				
Action Item No. 316	23-Feb-98	Assigned to: Morrison	Site: SWMU 8	Minute Ref. No. 268
Check with Charles Jobe on how to address risk at SWMU 8 in light of recent clearing and grubbing at the site. TDEC & EPS DOESN'T FEEL THAT ADDITIONAL RISK IS NOT NECESSARY.				
Action Item No. 317	23-Feb-98	Assigned to: Anderson	Site: SWMU 8	Minute Ref. No. 268
Ensure that magnetometer survey data is distributed to Team before the March 11 telecon. so decision can be made regarding remobilizing CET to investigate magnetometer anomalies.				
Action Item No. 318	23-Feb-98	Assigned to: Carmichael	Site: SWMU 8	Minute Ref. No. 268
Research physical and chemical characteristics of ethylene oxide and distribute to Team before March 11 telecon.				

Action Item No. 319	23-Feb-98	Assigned to: All	Site: SWMU 8	Minute Ref. No. 268
Telecon on March 11 at 0900 CST.				
Action Item No. 320	24-Feb-98	Assigned to: Porter	Site: CDR	Minute Ref. No. 271
Coordinate discussion between SDIV, EPA, and TDEC counsels regarding new EPA deed restriction guidance. ON GOING (6/10/98) (7/9/98). (8/11/98). (1/12/99) (5/18/99)(6/22/99)				
Action Item No. 321	24-Feb-98	Assigned to: Porter	Site: CDR	Minute Ref. No. 271
Revise draft CDR and issue another internal draft. Support will be needed from Brian Mulhearn on risk sections. FINAL DRAFT EXPECTED 5/29. On hold (6/10/98), in the hands of the attorneys. Still on hold (7/8/98). Still on hold (8/11/98). Draft submitted to TDEC (9/98). CDR PUBLIC COMMENT PERIOD 10/11/98 TO 11/13/98 Steve Beverly currently working on it, incorporating EPA comments, will send to TDEC and EPA this week. (1/12/99) REC'D LETTER FROM TDEC STATING THAT THEY WILL SIGN WHEN THE FINAL VERSION IS SUBMITTED. (4/13/99) FINAL CDR OUT TO CASSIDY, IT WILL THEN BE FORWARDED TO SUNQUIST.				
Action Item No. 322	24-Feb-98	Assigned to: All	Site: EBSTs	Minute Ref. No. 272
Provide suggestions on scope of EBST update, including proposed sites to be revisited based on previous review of EBSTs. Provide this info to David Porter so he can draft a proposed scope for EBST update. PWO SUGGESTED ALL UST REMOVALS, SWMU REMEDIATION, BUILDING DEMOLITIONS, FENCING AROUND THE AIRFIELD.				
Action Item No. 323	24-Feb-98	Assigned to: Smith	Site: EBSTs	Minute Ref. No. 272
Set up March 11 BCT telecon for 0900 hrs. CST				
Action Item No. 324	24-Feb-98	Assigned to: Anderson	Site: Land Use Restrict	Minute Ref. No. 273
Check on boundary change in northeast corner, revise map, and send to Team members (3 copies for David Porter). USGS SENT NEW FILE. NEEDS SOME ADJUSTMENT.				
Action Item No. 325	24-Feb-98	Assigned to: Carmichael	Site: Land Use Restrict	Minute Ref. No. 273
Check model to verify that buffer zone for water supply well restriction area is sufficient. MODEL PROJECTIONS SUFFICIENT.				
Action Item No. 326	24-Feb-98	Assigned to: Williamson	Site: Golf Course Lak	Minute Ref. No. 275
Check with Corps of Engineers and TDEC on permits and requirements associated with proposed dredging of Golf Course Lake. ROB WILL SEND LETTER TO COE REQUESTING AUTHORIZATION OR STIPULATION OF THE FUTURE PERMITTING REQUIREMENTS. LETTER WILL INFORM THEM OF THE PROPOSED ACTIVITIES AT THE GOLF COURSE LAKES.				
Action Item No. 327	24-Feb-98	Assigned to: Stedman	Site: AOC A	Minute Ref. No. 274
Adjust proposed downgradient MW locations based on runway/taxiway grading plans.				
Action Item No. 328	24-Feb-98	Assigned to: Carmichael	Site: SWMU 66	Minute Ref. No. 277
Fax or email findings of research on geology of SWMU 66 area (and recommendations for GW sampling there) to Team members for discussion during March 11 telecon.				
Action Item No. 329	24-Feb-98	Assigned to: Morrison	Site: SWMU 16	Minute Ref. No. 278
Provide comments on SWMU 16 VCA Work Plan to EnSafe. WILL DO. Done, will provide to EnSafe verbally.				

Action Item No. 330	24-Feb-98	Assigned to: Wilson	Site: SWMU 16	Minute Ref. No. 278
Provide comments to EnSafe on SWMU 16 VCA Work Plan.				
Action Item No. 331	24-Feb-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 279
Research USDA EPIC water balance model.				
Action Item No. 332	24-Feb-98	Assigned to: Morrison	Site: SWMU 2	Minute Ref. No. 279
Research whether there is an approved natural cap landfill in Tennessee. HIS RESEARCH INDICATES THAT THERE IS NOT AN APPROVED NATURAL CAP IN TN, BUT TDEC IS OPEN TO EXPLORING THE OPTION.				
Action Item No. 333	24-Feb-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 280
Produce memo outlining the fencing option decided upon by the BCT for Rob Williamson to present to the CO. DONE				
Action Item No. 334	24-Feb-98	Assigned to: Carmichael	Site: Assembly F	Minute Ref. No. 282
Determine sampling intervals for DPT points at SWMU 22/63 and 39 to discuss during TelCon. WILL FAX TODAY.				
Action Item No. 335	24-Feb-98	Assigned to: Pierce	Site: Assembly F	Minute Ref. No. 282
Prepare Assembly F RFI Work Plan. SCHEDULED TO GO OUT 3/20/98.				
Action Item No. 336	25-Feb-98	Assigned to: Hughes	Site:	Minute Ref. No. 284
Prepare a memo to the BCT explaining the EM survey at SWMU 8, its purpose, results and why the cylinders might have been missed. In progress.				
Action Item No. 337	25-Feb-98	Assigned to: Smith	Site:	Minute Ref. No. 284
Prepare presentation for the RAB on the ER at SWMU 8. Incorporate previous EM results, rationale, and explanation				
Action Item No. 338	25-Feb-98	Assigned to: Anderson	Site:	Minute Ref. No. 286
Create Timeline for the production, review, and finalization of Top 5 prioritized items in the 3 month goals list. Provide to BCT prior to Telcon.				
Action Item No. 339	25-Feb-98	Assigned to: Donaldson	Site:	Minute Ref. No. 286
Arrange for meeting space at EPA Region IV for meeting March 9-11, 1998.				
Action Item No. 340	25-Feb-98	Assigned to: Porter	Site:	Minute Ref. No. 286
Arrange for a facilitator for March 9-11, 1998 meeting in Atlanta.				
Action Item No. 341	25-Feb-98	Assigned to: Porter	Site:	Minute Ref. No. 286
Provide letter to TDEC about the 3/9/98 meeting in Atlanta.				
Action Item No. 342	25-Feb-98	Assigned to: Smith	Site:	Minute Ref. No. 286
Procure computer, (w/Timeline) projector for March 9-11 meeting in Atlanta.				

Action Item No. 344	23-Mar-98	Assigned to: Anderson	Site: SWMU 8	Minute Ref. No. 296
Provide updated CAMP schedule. WILL DO. Waiting on schedule (SureTrack) update. CAMP will follow. BRAC schedule updated, ERN to be updated before next meeting.				
Action Item No. 345	23-Mar-98	Assigned to: Hughes	Site: SWMU 8	Minute Ref. No. 296
Conduct EM survey to compare to the magnetometer data by surveying the 2 test cylinders at SWMU 8.				
Action Item No. 346	23-Mar-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 297
Overlay utilities maps over N-6 map. Provide photos of N-6 removal Bob Sippowich. WILL DO.				
Action Item No. 347	23-Mar-98	Assigned to: Stedman	Site:	Minute Ref. No. 298
Provide Keith Johns with photographs for RAB presentation of UST removals & SWMU 5.				
Action Item No. 348	23-Mar-98	Assigned to: Smith	Site:	Minute Ref. No. 298
Provide Keith Johns with photographs for RAB presentation of UST removals & SWMU 5.				
Action Item No. 349	23-Mar-98	Assigned to: Williamson	Site:	Minute Ref. No. 298
Provide photos to Keith Johns of UST removals and any environmental actions for RAB handout and presentation.				
Action Item No. 350	23-Mar-98	Assigned to: Wilson	Site:	Minute Ref. No. 298
Provide photos showing UST removals (action shots preferred) to Keith Johns				
Action Item No. 351	23-Mar-98	Assigned to: Williamson	Site:	Minute Ref. No. 298
Prepare, and present TAPP presentation at April RAB.				
Action Item No. 352	23-Mar-98	Assigned to: Smith	Site:	Minute Ref. No. 298
Prepare and present "Documents Available for Review over the Next 3 Months" at April RAB				
Action Item No. 353	23-Mar-98	Assigned to: Anderson	Site:	Minute Ref. No. 298
Have draft presentation done by 3 April for SWMU 8 and status of Clean up Program.				
Action Item No. 354	23-Mar-98	Assigned to: Porter	Site:	Minute Ref. No. 298
Provide TAPP presentation material to Rob Williamson.				
Action Item No. 357	23-Mar-98	Assigned to: Swan	Site:	Minute Ref. No. 299
Assess ecological risk associated with Turkey Shoot area. IN PROGRESS. ECOLOGICAL RISK ANTICIPATED.				
Action Item No. 358	23-Mar-98	Assigned to: Anderson	Site:	Minute Ref. No. 299
Change index on Land Use Restriction Map. Print copies for David Porter (David will let him know how many). Add note to map stating "The transferred property will be restricted to non-residential use, with the exception of the area north of the hospital and the brig." Add Brig Parcel to map.				

Action Item No. 359	23-Mar-98	Assigned to: All	Site:	Minute Ref. No. 300
Provide comments on CDR (Rev: III) by April 6				
Action Item No. 360	24-Mar-98	Assigned to: Smith	Site: Assembly A	Minute Ref. No. 304
Collect GW samples from SWMU 66 and provide BCT with results. WILL DO.				
Action Item No. 361	24-Mar-98	Assigned to: Anderson	Site: SWMU 18	Minute Ref. No. 305
Prepare abbreviated work plan for the removal of TPH contaminated soil at SWMU 18. WILL DO.				
Action Item No. 362	24-Mar-98	Assigned to: Donaldson	Site: SWMU 18	Minute Ref. No. 305
Review SWMU 18 groundwater data with K. Wischkaemper on the usefulness of monitoring wells. DONE. A COUPLE OF DOWNGRAIDENT DPT SAMPLES WILL DEFINE EXTENT.				
Action Item No. 363	24-Mar-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 306
Add the 10 additional AOC A wells to SWMU 2 drilling SOW. WILL DO. INCLUDE TOC SAMPLES FROM COCKFIELD.				
Action Item No. 364	24-Mar-98	Assigned to: Swan	Site: Turkey Shoot	Minute Ref. No. 308
Perform an ecological risk assessment for the Turkey Shoot area.				
Action Item No. 365	24-Mar-98	Assigned to: Smith	Site: Assembly F	Minute Ref. No. 310
Prepare a VCA work plan for the assessment and removal of petroleum contaminated soil at SWMU 19. WILL DO. Add to SureTrack.				
Action Item No. 366	24-Mar-98	Assigned to: Smith	Site: Assembly F	Minute Ref. No. 310
Review S-9 closure report to determine TPH levels in the fill line trench. Review CSI Work Plan for SWMU 17 to determine sample depths. WILL DO.				
Action Item No. 367	24-Mar-98	Assigned to: Smith	Site:	Minute Ref. No. 314
Collect 2 groundwater samples from pit #34 (Gas Pits) to resolve methylene chloride issue. Will do at the same time we do SWMU 66.				
Action Item No. 368	24-Mar-98	Assigned to: Mulhearn	Site:	Minute Ref. No. 315
Determine if we are waiting on comments from Jobe (TDEC) on SWMU 5 risk assessment. Does HHRA need to be revised based on VCA.				
Action Item No. 369	24-Mar-98	Assigned to: Smith	Site:	Minute Ref. No. 315
Check with Jim Morrison about approval of SWMU 59 VCA Work Plan. YES.				
Action Item No. 370	24-Mar-98	Assigned to: Carmichael	Site:	Minute Ref. No. 315
Check with TDOT about possible impacts to their land during the installation of monitoring wells and a possible local contact. SCHEDULE TDOT TO BE AT APRIL BCT MEETING.				
Action Item No. 371	24-Mar-98	Assigned to: Taylor	Site:	Minute Ref. No. 317
Coordinate with Randy Wilson on the SWMU 16 removal to find out when it will happen. JUNE-JULY time frame				

Action Item No. 372	24-Mar-98	Assigned to: Smith	Site:	Minute Ref. No. 317
Provide prioritized list of documents needed from TDEC to David Porter.				
Action Item No. 373	24-Mar-98	Assigned to: Williamson	Site: SWMU 59	Minute Ref. No. 318
Investigate reported disposal area west of S-235. Report finding to BCT. CONCRETE RAMP (OIL CHANGE RAMP), RAISED APPROX. 3 FT., BETWEEN TWO TRACKS APPEARS THAT ASPHALT HAS BEEN POURED. SOIL HAS STRONG PETROLEUM SMELL.				
Action Item No. 374	24-Mar-98	Assigned to: Carmichael	Site: SWMU 2	Minute Ref. No. 319
Check with Tim Diehl to determine status of wetlands for site access and obtained name of local TDOT rep to coordinate access to the site.				
Action Item No. 375	24-Mar-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 319
Complete drilling SOW to include AOC A wells and SWMU 2 wells.				
Action Item No. 376	24-Mar-98	Assigned to: Smith	Site:	Minute Ref. No. 320
Enter rough deliverables dates into SureTrack for April Planning Meeting.				
Action Item No. 377	24-Mar-98	Assigned to: Porter	Site:	Minute Ref. No. 320
Develop agenda for April Planning Meeting				
Action Item No. 378	24-Mar-98	Assigned to: Hughes	Site: SWMU 2	Minute Ref. No. 321
Derive and present options for defining extent of the landfill at SWMU 2.				
Action Item No. 379	24-Mar-98	Assigned to: Williamson	Site: SWMU 2	Minute Ref. No. 321
Obtain aerial photos (as listed in the EBS) for review at April BCT. Confirm the COs position on the fencing issue (road access, minimize fenced area, minimize risk/liability).				
Action Item No. 380	24-Mar-98	Assigned to: Carmichael	Site: SWMU 2	Minute Ref. No. 321
Provide Rob Williamson with list of NSA Memphis historical aerial photos.				
Action Item No. 383	06-Apr-98	Assigned to: Porter	Site:	Minute Ref. No. 327
Add Monterey agenda to BCT Agenda				
Action Item No. 384	06-Apr-98	Assigned to: Anderson	Site:	Minute Ref. No. 327
Add Charles Jobe and John Stedman to Meeting Minutes distribution list.				
Action Item No. 386	07-Apr-98	Assigned to: Stedman	Site:	Minute Ref. No. 331
Prepare addendum to AOC A CMS Work Plan outlining well placement locations and rationale				
Action Item No. 387	08-Apr-98	Assigned to: Porter	Site:	Minute Ref. No. 332
Check with ABB about update version of Minutes Programs (Win95). Need code for the program. No changes made, and not under contract to do so. No code, all done in Access.				

Action Item No. 388	08-Apr-98	Assigned to: Anderson	Site:	Minute Ref. No. 333
Prepare fact sheet for SWMU 8 presentation.				
Action Item No. 389	08-Apr-98	Assigned to: Porter	Site:	Minute Ref. No. 333
Make sure poster presentation material is consistent with the CO's intent.				
Action Item No. 390	08-Apr-98	Assigned to: Anderson	Site:	Minute Ref. No. 333
Provide Site Status List to TDEC and EPA				
Action Item No. 391	08-Apr-98	Assigned to: Anderson	Site:	Minute Ref. No. 333
Provide Timeline to D. Porter				
Action Item No. 392	08-Apr-98	Assigned to: Anderson	Site:	Minute Ref. No. 333
Provide updated color ECP map for RAB				
Action Item No. 393	08-Apr-98	Assigned to: Wilson	Site:	Minute Ref. No. 333
Provide list of question from the "hotline" and reporter inquiries to Brian Donaldson.				
Action Item No. 395	08-Apr-98	Assigned to: Williamson	Site: SWMU 8	Minute Ref. No. 334
Inform the Russ Noble that the cylinder removal operations are complete and the grading operations at SWMU 8 can resume consistent with the decision made by the BCT.				
Action Item No. 396	08-Apr-98	Assigned to: Porter	Site: SWMU 8	Minute Ref. No. 334
Send follow up letter to the Millington Airport Authority confirming the BCT's decision, and the verbal notification, that the grading operations can resume at SWMU 8.				
Action Item No. 397	08-Apr-98	Assigned to: Porter	Site: SWMU 8	Minute Ref. No. 334
Invite Russ Noble and the Reuse Committe to the April BCT meeting.				
Action Item No. 398	08-Apr-98	Assigned to: Porter	Site:	Minute Ref. No. 336
Arrange for Myers-Briggs for BCT. Might happen in June.				
Action Item No. 399	08-Apr-98	Assigned to: All	Site:	Minute Ref. No. 337
Research Presumptive Remedies for Pistol Range.				
Action Item No. 400	08-Apr-98	Assigned to: Porter	Site:	Minute Ref. No. 337
Add Parking Lot Items to BCT Agenda.				
Action Item No. 401	08-Apr-98	Assigned to: Smith	Site:	Minute Ref. No. 337
Finish SureTrack Schedule and prepare individual assignment print outs. FedX to BCT.				

Action Item No. 402	27-Apr-98	Assigned to: Smith	Site: SWMU 66	Minute Ref. No. 340
Check logbook to see if geoprobe hit refusal at SWMU 66. Report to BCT 4/28				
Action Item No. 403	28-Apr-98	Assigned to: Smith	Site:	Minute Ref. No. 345
Provide ArcView data to Brian Donaldson				
Action Item No. 404	28-Apr-98	Assigned to: Anderson	Site:	Minute Ref. No. 345
Determine if the backfill used at SWMU 18 was limestone aggregate or pea gravel. Report to Reuse Committee.				
Action Item No. 405	28-Apr-98	Assigned to: Smith	Site:	Minute Ref. No. 345
Check with the MSCHD concerning their policy on bringing PW #1 back online. Report findings to the BCT and the Reuse committee.				
Action Item No. 406	28-Apr-98	Assigned to: Anderson	Site:	Minute Ref. No. 345
Redefine the boundaries of SWMU 60 to show the true boundary (based on geophysical).				
Action Item No. 407	28-Apr-98	Assigned to: All	Site: 235	Minute Ref. No. 347
Visit S-235 tomorrow and make determination of the site.				
Action Item No. 408	28-Apr-98	Assigned to: Morrison	Site: SWMU 5	Minute Ref. No. 349
Check on status of Special Waste Permit for the SWMu 5 soil piles. IN PROGRESS. Permit approved, work in progress.				
Action Item No. 409	28-Apr-98	Assigned to: Williamson	Site: SWMU 5	Minute Ref. No. 349
Check on status of Special Waste Permit for the SWMU 5 soil piles. IN PROGRES. Permit approved, Detachment moving soil.				
Action Item No. 412	28-Apr-98	Assigned to: Anderson	Site: Turkey Shoot	Minute Ref. No. 352
Revise Turkey Shoot Tech Memo and submit to BCT (include copies to Charles Jobe and Ted Simons).				
Action Item No. 413	28-Apr-98	Assigned to: Smith	Site: SWMU 5	Minute Ref. No. 353
Add 5 geoprobe points to the Assembly F geoprobe statement of work to be performed in May.				
Action Item No. 414	28-Apr-98	Assigned to: Wilson	Site:	Minute Ref. No. 345
Expedite removal of soil piles at SWMU 60 to accomodate grading project associated with the airport project.				
Action Item No. 415	28-Apr-98	Assigned to: Morrison	Site: SWMU 2	Minute Ref. No. 356
Check out costs and availability of EPIC aerial photos. Provide information to Jack Carmicheal.				
Action Item No. 416	28-Apr-98	Assigned to: Carmichael	Site: SWMU 2	Minute Ref. No. 356
Upon recieving info from Jim Morrison, pursue obtaining EPIC photos of SWMU 2. EPIC PROGRAM ONLY IN PLACE FOR CERCLA PROGRAM SITES.				

Action Item No. 417	29-Apr-98	Assigned to: Carmichael	Site:	Minute Ref. No. 359
Check into availability of someone to come in a brief team on basics of organic chemistry.				
Action Item No. 418	29-Apr-98	Assigned to: Carmichael	Site:	Minute Ref. No. 359
Provide copies of the chemistry refresher hand-out to BCT				
Action Item No. 419	29-Apr-98	Assigned to: Smith	Site:	Minute Ref. No. 359
Provide copy of charts from the Documents Presentation to Don Litton (NSA Memphis PWO).				
Action Item No. 420	29-Apr-98	Assigned to: Porter	Site:	Minute Ref. No. 359
Ask RAB about the need for a 2nd public repository for documents. WILL BRIEF RAB AT NEXT MEETING. Will be included in meeting minutes letter to the RAB.				
Action Item No. 421	29-Apr-98	Assigned to: Williamson	Site:	Minute Ref. No. 359
Coordinate with Jim Ferguson and Rodger Aiken concerning correct property boundaries. RODGER A. IS WORKING ON IT (6/10/98) (7/9/98) (8/11/98) (9/22/98) (10/13/98) (11/10/98) (1/12/99) (2/9/99) Should be completed 3/15. (5/18/99)(6/22/99)				
Action Item No. 422	29-Apr-98	Assigned to: Johns	Site:	Minute Ref. No. 359
Revise January RAB meeting minutes and redistribute.				
Action Item No. 423	29-Apr-98	Assigned to: Johns	Site:	Minute Ref. No. 359
Provide before/after shots (electronically) for RAB presentations				
Action Item No. 424	29-Apr-98	Assigned to: Carmichael	Site: SWMU 66	Minute Ref. No. 361
Research the use of passive soil gas to assess groundwater. STILL WORKING ON IT (10/13/98) (11/10/98)				
Action Item No. 425	29-Apr-98	Assigned to: Smith	Site: SWMU 66	Minute Ref. No. 361
Have well installed (40-50 ft screened interval) at SWMU 66..				
Action Item No. 427	29-Apr-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 364
Have historical aerial photo digitized to show land fill operational extent.				
Action Item No. 428	29-Apr-98	Assigned to: Williamson	Site: SWMU 2	Minute Ref. No. 364
Check with PWO to see if fencing removed from northside can be used for the SWMU 2 fence. NOT LIKELY TO HAPPEN. Not going to happen.				
Action Item No. 430	13-May-98	Assigned to: Donaldson	Site: Assembly C	Minute Ref. No. 370
Review SWMU 18 GW with Kay W.				
Action Item No. 431	13-May-98	Assigned to: Smith	Site: N-12	Minute Ref. No. 372
Prepare map showing all fluvial deposits VOC hits in the N-12 area.				

Action Item No. 432	13-May-98	Assigned to: Donaldson	Site:	Minute Ref. No. 374
Provide copy of the Presumptive Remedies notebook to Team.				
Action Item No. 433	16-Jun-98	Assigned to: Smith	Site:	Minute Ref. No. 392
Collect soil gas and soil samples from N-121. Soil samples to be collected FY99 (spring). Soil gas samples collected, waiting on demolition of building. CLOSE OUT DUE TO FUTURE PROJECT THAT WILL REQUIRE WORK PLAN FOR REMOVAL OF SLAB AND SOIL WHICH WILL RESULT IN SOIL SAMPLING.				
Action Item No. 434	16-Jun-98	Assigned to: Anderson	Site:	Minute Ref. No. 392
SWMU 5: Fax proposed well location map to BCT when geoprobe sample analysis is recieved. Take necessary steps to have the well installed during the SWMU 2/AOC A well installation.				
Action Item No. 435	16-Jun-98	Assigned to: Morrison	Site:	Minute Ref. No. 393
Check with Charles Jobe on SWMU 5 comments - MID-JULY				
Action Item No. 436	16-Jun-98	Assigned to: Morrison	Site:	Minute Ref. No. 393
Coordinate with SDIV to expedite RA review process. (1/12/99)				
Action Item No. 437	16-Jun-98	Assigned to: Porter	Site:	Minute Ref. No. 393
Coordinate with TDEC to expedite RA review process. Possibly have TDEC review EPA (or contractor) comments. (1/12/99)				
Action Item No. 438	16-Jun-98	Assigned to: Donaldson	Site:	Minute Ref. No. 393
AOC A CMS WORKPLAN: Check on KW comments to review at 7/14 BCT meeting. Check if she is available for 7/14 meeting. NOT AVAILABLE FOR MEETING				
Action Item No. 439	16-Jun-98	Assigned to: Stedman	Site:	Minute Ref. No. 393
Add 'I' to 'Addendum' on CMS Work Plan.				
Action Item No. 440	16-Jun-98	Assigned to: Smith	Site:	Minute Ref. No. 393
ASSEMBLY F RFI WORK PLAN: Verify current version has rationale for sample locations. If not, revise and resubmit erratta pages.				
Action Item No. 441	16-Jun-98	Assigned to: Donaldson	Site:	Minute Ref. No. 393
Approval of F RFI Work Plan				
Action Item No. 442	16-Jun-98	Assigned to: Morrison	Site:	Minute Ref. No. 393
Approval of F RFI Work Plan.				
Action Item No. 443	16-Jun-98	Assigned to: Stedman	Site:	Minute Ref. No. 393
N-12 UST EA Report: Verify that recommendation to CMS is covered.				
Action Item No. 444	16-Jun-98	Assigned to: Morrison	Site:	Minute Ref. No. 393
Coordinate with Jobe on concurrence letter for the PAH Risk Memo.				

Action Item No. 445	16-Jun-98	Assigned to: Morrison	Site:	Minute Ref. No. 393
SWMU 16 VCA Work Plan: Send approval e-mail.				
Action Item No. 446	16-Jun-98	Assigned to: Donaldson	Site:	Minute Ref. No. 393
Send approval date for the PCB memo to Jim Morrison				
Action Item No. 447	16-Jun-98	Assigned to: Morrison	Site:	Minute Ref. No. 393
Generate concurrence letter for PCB memo.				
Action Item No. 448	16-Jun-98	Assigned to: Smith	Site:	Minute Ref. No. 393
Add Turkey Shoot VCA to SureTrack				
Action Item No. 449	17-Jun-98	Assigned to: Donaldson	Site: Turkey Shoot	Minute Ref. No. 396
Determine lead clean up goal for Turkey Shoot removal (i.e, lead pellets, bird ingestion, etc.).				
Action Item No. 450	17-Jun-98	Assigned to: Williamson	Site: Turkey Shoot	Minute Ref. No. 396
Check logistics/feasibility of handling the disposal of soil removed from the Turkey Shoot.				
Action Item No. 451	18-Jun-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 400
Clarify the applicability of the 'Pre-Rule' land fill closures to SWMUs 2, 10, and 60.				
Action Item No. 452	18-Jun-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 400
Overlay aerial interpretations (SWMU 2) on current aerial photo or current base map				
Action Item No. 453	18-Jun-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 400
Provide CAD files of SWMU 2 aerial photo interpretations to NSA Memphis (Jim Heide).				
Action Item No. 454	18-Jun-98	Assigned to: Smith	Site: USTs	Minute Ref. No. 401
Have soil data (HA and DPT) from SWMU 5 for presentation of data (investigation of suspected drain lines).				
Action Item No. 455	18-Jun-98	Assigned to: Taylor	Site: USTs	Minute Ref. No. 401
Coordinate with the Detachment to do exploratory trenching at SWMU 5 to verify the existance of the 'drain field' and type of construction. A minimum of 3 trenches.				
Action Item No. 456	18-Jun-98	Assigned to: Williamson	Site: USTs	Minute Ref. No. 401
Review historical site plans and historical photos for SWMU 5 to determine location and type of buildings that existed and to determine if there were septic tanks associated. Also have utilities located prior to any trenching operations.				
Action Item No. 457	18-Jun-98	Assigned to: Wilson	Site: USTs	Minute Ref. No. 401
Provide still photos and video of the trenching operations at SWMU 5. Assist R. Williamson in locating utilities prior to trenching operations.				

Action Item No. 458	18-Jun-98	Assigned to: Stedman	Site: MYGRT	Minute Ref. No. 404
Revise AOC A Work Plan Addendum (to include the proposed well location map) and distributed to the BCT.				
Action Item No. 459	18-Jun-98	Assigned to: Smith	Site: AOC A/Assembl	Minute Ref. No. 406
Generate tech memo outlining IDW procedures for Assembly F.				
Action Item No. 460	18-Jun-98	Assigned to: Porter	Site: MAG-41 Gray A	Minute Ref. No. 407
Contact Russ Noble about MAG-41.				
Action Item No. 461	18-Jun-98	Assigned to: Smith	Site: USTs	Minute Ref. No. 401
Have someone onsite, with the digital camera, to oversee the trenching operations at SMWU 5.				
Action Item No. 462	18-Jun-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 408
Add SWMU 2 RFI Report to SureTrack and the Deliverables schedule				
Action Item No. 463	18-Jun-98	Assigned to: Smith	Site: SWMU 59	Minute Ref. No. 409
Determine disposal options for fertilizer remaining in the old pesticide shop (SWMU 59). Mod remedial contractor's contract to include the handling of the fertilizer.				
Action Item No. 464	18-Jun-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 410
Obtain boring permit from MSCHD for borings south of SWMU 2				
Action Item No. 465	18-Jun-98	Assigned to: Donaldson	Site:	Minute Ref. No. 412
Check availability of computer projector for July BCT meeting in Atlanta.				
Action Item No. 466	09-Jul-98	Assigned to: Anderson	Site: VCAs	Minute Ref. No. 420
Call TDEC to get comments on Soil Removal VCA Report (SWMUs 5, 60, NFF, etc.). Will call TDEC again on 1/14/99.				
Action Item No. 467	09-Jul-98	Assigned to: Smith	Site: Turkey Shoot	Minute Ref. No. 421
ADD TURKEY SHOOT REMOVAL TO SURETRACK				
Action Item No. 468	13-Jul-98	Assigned to: Williamson	Site:	Minute Ref. No. 422
Determine status of the firing range on the Southside. Skeet range still in use, but not pistol range.				
Action Item No. 469	13-Jul-98	Assigned to: Smith	Site:	Minute Ref. No. 422
Arrange for Tina Cantwell (EnSafe) to brief the team with a chemistry refresher (possibly September 23, meeting). Prepare material to be distributed prior meeting.				
Action Item No. 470	13-Jul-98	Assigned to: Smith	Site:	Minute Ref. No. 422
Fax SWMU 5 GW sampling results to BCT				

Action Item No. 471	13-Jul-98	Assigned to: Williamson	Site:	Minute Ref. No. 422
Bring video of SWMU 5 trenching				
Action Item No. 472	14-Jul-98	Assigned to: Smith	Site: SWMU 5	Minute Ref. No. 425
Modify drilling contract to include the installation of one monitoring well at SWMU 5 during the AOC A field activities.				
Action Item No. 473	14-Jul-98	Assigned to: Smith	Site: N-12	Minute Ref. No. 427
Modify drilling contract to include a lower fluvial deposits wells in the area west of N-12.				
Action Item No. 474	14-Jul-98	Assigned to: Williamson	Site: N-12	Minute Ref. No. 427
Check on the status of the sedimentation basin project. Not concrete, not funded, conceptual only.				
Action Item No. 475	14-Jul-98	Assigned to: Porter	Site: N-12	Minute Ref. No. 427
Check on the status of the privatization of the utilities and how it will relate to the possible closure of PW-1. SDIV CHECKING INTO IT. (1/12/99) PW-1 recommended by SDiv to be closed, TDEC would like to see it closed before transfer, NSA may need it. (6/22/99)				
Action Item No. 476	15-Jul-98	Assigned to: Mulhearn	Site: SWMU 5	Minute Ref. No. 431
Review impact of VCA on the risk assessment for SWMU 5. Discuss with TDEC on the need for TDEC review of the current risk assessment.				
Action Item No. 477	15-Jul-98	Assigned to: Carmichael	Site: SWMU 5	Minute Ref. No. 431
Check on availability of large diameter augers (need 30') to install well at SWMU 5.				
Action Item No. 478	15-Jul-98	Assigned to: Stedman	Site:	Minute Ref. No. 432
Submit review dates for MEME Report				
Action Item No. 479	15-Jul-98	Assigned to: Porter	Site:	Minute Ref. No. 432
Check with Brian D. about date conflicts for Dec. 7, 8, 9 (re: Dec. BCT meeting)				
Action Item No. 480	15-Jul-98	Assigned to: Anderson	Site:	Minute Ref. No. 432
Collect one composite soil sample from the slope to the wetland at SWMU 8. Analyze for dieldrin. Coordinate with TDEC.				
Action Item No. 482	16-Jul-98	Assigned to: All	Site:	Minute Ref. No. 434
Provide layout and sort preferences for SureTrack schedule.				
Action Item No. 483	16-Jul-98	Assigned to: Carmichael	Site: Assembly F	Minute Ref. No. 435
Generate potentiometric surface map for SWMU 20 once survey data is available, fax to BCT. Include concentrations, depths, and flow directions.				
Action Item No. 484	16-Jul-98	Assigned to: Smith	Site: Assembly F	Minute Ref. No. 435
Arrange for piezometers to be sampled. If TCE is present, arrange for geoprobe samples to be collected from north of SWMU 39. Contact TDEC one week prior to sampling.				

Action Item No. 485	16-Jul-98	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 436
Send figure showing aerial photo interpretation and location of fence at SWMU 2 to Rob Williamson.				
Action Item No. 486	16-Jul-98	Assigned to: Porter	Site:	Minute Ref. No. 437
Generate a RAB agenda for August meeting. Send out to BCT for review.				
Action Item No. 487	16-Jul-98	Assigned to: Williamson	Site:	Minute Ref. No. 438
Obtain grading drawings from Russ Noble for the SWMU 10 and SWMU 60 to help determine the amount of 'cover' on these two areas.				
Action Item No. 488	16-Jul-98	Assigned to: Morrison	Site:	Minute Ref. No. 438
Clarify with J. Boatwright (TDEC-DSW) on the applicability of the land fill closure rules to SWMU 2. Specifically, if a land fill ceased operation prior to 1971, but has groundwater contamination, is a cap required?				
Action Item No. 489	16-Jul-98	Assigned to: Anderson	Site:	Minute Ref. No. 438
Review landfill closure regulations and brief the team on their applicability to SWMU 2, 10, and 60.				
Action Item No. 490	16-Jul-98	Assigned to: Smith	Site:	Minute Ref. No. 440
Update SureTrack. Provide hard copies to BCT, plus electronic copy to David Porter.				
Action Item No. 491	16-Jul-98	Assigned to: Smith	Site:	Minute Ref. No. 440
Coordinate with Jack Carmichael on MYGRT schedule and effect for AOC A CMS Report, enter new dates into SureTrack.				
Action Item No. 493	11-Aug-98	Assigned to: Donaldson	Site:	Minute Ref. No. 442
Generate approval letter for the Assembly F RFI Work Plan				
Action Item No. 494	11-Aug-98	Assigned to: Morrison	Site:	Minute Ref. No. 442
Check on specifics pertaining to Risk Communications course. WILL HAVE TERRY FLYNN CONTACT DAVID PORTER. NO SPECIFIC DATE SET, POSSIBLY JAN. Porter to contact Terry Flynn directly to coordinate.				
Action Item No. 495	11-Aug-98	Assigned to: Williamson	Site: SureTrack	Minute Ref. No. 444
Insure VCA-Petroleum sites schedule will meet the constuction project time constraints (re: SWMU 65). WORK NOT SCHEDULED FOR ABOUT 2 YEARS.				
Action Item No. 496	24-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 446
Create Ground Rules Poster. MAKE BIGGER, HAVE LAMINATED.				
Action Item No. 497	24-Aug-98	Assigned to: Porter	Site:	Minute Ref. No. 447
Add Land Reuse Restrictions issue to next month agenda.				
Action Item No. 498	24-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 447
Collect Basewide water levels prior to well abandonment.				

Action Item No. 499	24-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 448
Determine the amount of fill present at SWMU 10 and SWMU 60. Compare Plan drawings to the original grade.				
Action Item No. 500	24-Aug-98	Assigned to: Anderson	Site:	Minute Ref. No. 448
Write point paper addressing SWMU 60 and SWMU 10 'cap' issue, draft to BCT to discuss at TelCon.				
Action Item No. 501	24-Aug-98	Assigned to: Morrison	Site:	Minute Ref. No. 448
Set up meeting with Mark Thomas and John Boatwright to discuss SWMU 60 and SWMU 10.				
Action Item No. 502	25-Aug-98	Assigned to: Wilson	Site:	Minute Ref. No. 450
Develop game plan concerning Tanks 304/1239. Discuss with Karlyk, bring to Telcon.				
Action Item No. 503	25-Aug-98	Assigned to: Porter	Site:	Minute Ref. No. 453
Asbestos survey: Check if Airfield parcel will be included in the Asbestos survey. IS NOT.				
Action Item No. 504	26-Aug-98	Assigned to: Donaldson	Site: Shooting Range	Minute Ref. No. 458
Check Range Rule & SWMU status as it relates to the pistol range. Determine if a time line exists for the removal.				
Action Item No. 505	26-Aug-98	Assigned to: Williamson	Site: Shooting Range	Minute Ref. No. 458
Check for 'as-builts'/modifications to the pistol range. Check historical use. NO MODIFICATION TO BERM. EXTERNAL CONSTRUCTION OF BAFFLES.				
Action Item No. 506	26-Aug-98	Assigned to: Smith	Site: Shooting Range	Minute Ref. No. 458
Check on the applicability, effectiveness, and cost of XRF as it applies to the pistol range investigation. OH HOLD UNTIL RANGE RULE DECISION IS MADE.				
Action Item No. 507	26-Aug-98	Assigned to: Taylor	Site: Shooting Range	Minute Ref. No. 458
Determine funding options for investigation/remediation of pistol range.				
Action Item No. 508	26-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 459
Collect diffusion sampler data from select wells in AOC A.				
Action Item No. 509	26-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 461
Write article for inclusion in BRAC Talk: * inconsistent meeting minutes and delays prior to A/V in meeting, * Facilitated consensus & accuracy, * documented and tracked assignments, * give credit to Cecil Field for program; but went step further w/ projecting on screen, * Facilitated use of graphics (sampling data, maps, aerials), * planning sample locations/well locations, * SureTrack - project planning and scheduling, * RAB presentations, * Ability to project digital data display (photos)				
Action Item No. 510	26-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 461
SWMU 8 Ethylene Oxide Removal Article - Community Awareness, team work, digital photos e-mail, coordination with grading contractor and airport authority, cooperation w/ local emergency agencies, rapid response,				

Action Item No. 511	26-Aug-98	Assigned to: Morrison	Site:	Minute Ref. No. 461
Write article for BRAC Talk: Under Budget/Innovative Techniques - 'No Business As Usual' - * rotasonic, * DPT, * combination of the two, * onsite lab, * field TPH analyzer, * low tech where appropriate (dig and haul), * include costs, * embracing DQOs, * honest partnering, * team make up, * IDW management, EXPECTED JULY MEETING.				
Action Item No. 512	26-Aug-98	Assigned to: Donaldson	Site:	Minute Ref. No. 461
Provide copy of cost/saving to Jim Morrison for BRAC Talk article				
Action Item No. 513	26-Aug-98	Assigned to: Porter	Site:	Minute Ref. No. 461
Provide cost/savings to Jim Morrison for BRAC Talk article				
Action Item No. 514	26-Aug-98	Assigned to: Taylor	Site:	Minute Ref. No. 461
Write article for BRAC Talk - Use of Other Agencies - * COE - Soil removal, USTs, drilling, expediting wetland decisions; * Detachment - soil removals, tank cleaning, trenching at SWMU 5, RAD survey; USGS - geological expertise, peer review, groundwater modelling, Bill Parks, field work; RASO -				
Action Item No. 515	26-Aug-98	Assigned to: Porter	Site:	Minute Ref. No. 462
Generate memo to PWO about the reuse of the sewage lagoons (SWMU 9) as a paddle boat area by MWR.				
Action Item No. 516	26-Aug-98	Assigned to: Carmichael	Site:	Minute Ref. No. 462
Check with Tim Diehl about map of recent wetland mitigation project and check with Larry about modifying monitoring well at SWMU 2. (6/22/99) TDOT apparently have not produced a map yet. THERE WILL NOT BE A MAP.				
Action Item No. 517	26-Aug-98	Assigned to: Taylor	Site:	Minute Ref. No. 462
Provide cost estimate for updating southside EBS to NSA Memphis PWO.				
Action Item No. 518	26-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 462
Fax validated Assembly F gw data to USGS				
Action Item No. 519	26-Aug-98	Assigned to: Porter	Site:	Minute Ref. No. 462
Add Assembly F data to September BCT agenda				
Action Item No. 520	26-Aug-98	Assigned to: Smith	Site:	Minute Ref. No. 463
Set up TelCon for 9/8 @ 1300.				
Action Item No. 521	22-Sep-98	Assigned to: Porter	Site:	Minute Ref. No. 468
Provide TDEC copy of DOD CDR Guidance.				
Action Item No. 522	23-Sep-98	Assigned to: Johns	Site:	Minute Ref. No. 474
Provide BRAC and ERN updates to regulators.				

Action Item No. 523	23-Sep-98	Assigned to: Carmichael	Site:	Minute Ref. No. 474
Develop RAB presentation on CMS/AOC A Data on new monitoring wells				
Action Item No. 524	23-Sep-98	Assigned to: Anderson	Site:	Minute Ref. No. 474
Develop RAB presentation on EBST				
Action Item No. 525	23-Sep-98	Assigned to: Morrison	Site:	Minute Ref. No. 474
Develop RAB presentation on Landfill closure issues.				
Action Item No. 526	23-Sep-98	Assigned to: Williamson	Site:	Minute Ref. No. 474
Coordinate with Activity to have someone present an update on the COE levee project and other ongoing Activity projects. PUBLIC WORKS OFFICER WILL UPDATE ON LEVEE PROJECT.				
Action Item No. 527	23-Sep-98	Assigned to: Smith	Site: Assembly F	Minute Ref. No. 475
Prepare proposed geoprobe location map for Assembly F for onsite screening phase.				
Action Item No. 528	23-Sep-98	Assigned to: Anderson	Site:	Minute Ref. No. 476
Generate maps w/ data for SWMU 15 and 21w/ well abandonment recommendations.				
Action Item No. 529	23-Sep-98	Assigned to: Carmichael	Site:	Minute Ref. No. 476
Coordinate and have PDI training for Dec. meeting. WAITING ON RESPONSE FROM COURSE COORDINATOR. TENTATIVELY SCHEDULED FOR DEC. MEETING (WED. OR THURS), APPROX 1/2 DAY SESSION. Possibility for Jan/Feb. meeting. SET FOR JAN. MEETING.				
Action Item No. 530	24-Sep-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 479
Provide water level data to USGS for AOC A				
Action Item No. 531	24-Sep-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 479
Set up drilling contract for AOC A wells.				
Action Item No. 532	24-Sep-98	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 479
Provide pot map to EnSafe for AOC A.				
Action Item No. 533	24-Sep-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 479
Provide pot map and proposed initial locations maps to BCT.				
Action Item No. 534	24-Sep-98	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 479
Update model based on new data.				
Action Item No. 535	24-Sep-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 479
Coordinate with Russ Noble on Airport Authority requirements for the installation of new wells in the AOC A. Info copy Rob on all communications with Russ. Send via e-mail through Jim Heide.				

Action Item No. 536	24-Sep-98	Assigned to: Smith	Site: AOC A	Minute Ref. No. 479
Set up Assembly F geoprobe work to coincide with AOC A well installation.				
Action Item No. 537	24-Sep-98	Assigned to: Smith	Site:	Minute Ref. No. 480
Revise BRAC Talk, submit to David, add photos.				
Action Item No. 538	24-Sep-98	Assigned to: Anderson	Site:	Minute Ref. No. 482
Revise SWMU 5 Risk Assessment to include groundwater in the SE corner.				
Action Item No. 539	24-Sep-98	Assigned to: Taylor	Site:	Minute Ref. No. 482
Research the use of ERN funds for dredging the SWMU 9 Sewage Lagoons. ERN ELIGIBLE, VERY LOW PRIORITY.				
Action Item No. 540	24-Sep-98	Assigned to: Morrison	Site:	Minute Ref. No. 482
Check on team building exercise.				
Action Item No. 541	13-Oct-98	Assigned to: Morrison	Site:	Minute Ref. No. 484
Provide EnSafe with comments on the VCA Soils Report				
Action Item No. 542	13-Oct-98	Assigned to: Williamson	Site:	Minute Ref. No. 485
Bring historical aerial photos to BCT meeting to review for activity at SWMU 60 (wetland)				
Action Item No. 543	27-Oct-98	Assigned to: Brantley	Site:	Minute Ref. No. 490
Generate Tech Memo outlining the sampling regime for future groundwater sampling at NSA Mid-South.				
Action Item No. 544	27-Oct-98	Assigned to: Donaldson	Site:	Minute Ref. No. 490
Get concurrence from Kay on the use of diffusion samplers for future groundwater sampling.				
Action Item No. 545	27-Oct-98	Assigned to: Morrison	Site: SWMU 60	Minute Ref. No. 491
Check with John Boatwright to see if the associated discussion fulfills the monitoring requirements for landfills. (GW sample collected from the western end of the site, both were non detect.).				
Action Item No. 546	27-Oct-98	Assigned to: Smith	Site:	Minute Ref. No. 492
Generate VCA work plan for the removal of petroleum contaminated soil at SWMU 17.				
Action Item No. 547	27-Oct-98	Assigned to: Williamson	Site:	Minute Ref. No. 492
Find MSDS on bags marked "rice" (assumed poisoned) found in the old pesticide shop (SWMU 59).				
Action Item No. 548	27-Oct-98	Assigned to: Donaldson	Site:	Minute Ref. No. 492
Provide SDIV with a letter confirming that the shooting range on the southside of the base would be considered a SWMU once it has closed.				

Action Item No. 549	27-Oct-98	Assigned to: Morrison	Site:	Minute Ref. No. 493
Provide e-mail approval for N-12 Report				
Action Item No. 550	27-Oct-98	Assigned to: Porter	Site:	Minute Ref. No. 493
Send EPA's N-12 e-mail to R. Smith for inclusion in Suretrack.				
Action Item No. 551	27-Oct-98	Assigned to: Morrison	Site:	Minute Ref. No. 493
Provide approval letter for VCA Tanks Report.				
Action Item No. 552	27-Oct-98	Assigned to: Morrison	Site:	Minute Ref. No. 493
Provide approval letter for SWMU 10				
Action Item No. 553	27-Oct-98	Assigned to: Morrison	Site:	Minute Ref. No. 493
Provide approval letter for SWMU 66 report and SWMU 44				
Action Item No. 554	27-Oct-98	Assigned to: Donaldson	Site:	Minute Ref. No. 493
Provide comments/approval on SWMU 44				
Action Item No. 555	27-Oct-98	Assigned to: Williamson	Site:	Minute Ref. No. 493
Provide comments/approval on SWMU 44 report				
Action Item No. 556	27-Oct-98	Assigned to: Carmichael	Site:	Minute Ref. No. 493
Provide comments/approval on SWMU 44 report				
Action Item No. 557	27-Oct-98	Assigned to: Morrison	Site:	Minute Ref. No. 493
Provide comments on SWMU 60.				
Action Item No. 558	27-Oct-98	Assigned to: Smith	Site:	Minute Ref. No. 493
Add SWMU 60 field work to SureTrack				
Action Item No. 559	27-Oct-98	Assigned to: Anderson	Site:	Minute Ref. No. 493
Call TDEC for VCA Soil Comments				
Action Item No. 560	28-Oct-98	Assigned to: Smith	Site: Assembly F	Minute Ref. No. 499
Collect geoprobe groundwater samples along the road, west of SWMU 60, during the Assembly F geoprobe investigation.				
Action Item No. 562	27-Oct-98	Assigned to: Williamson	Site: SWMU 60	Minute Ref. No. 491
Provide BCT with inventory of aerial photos available at NSA. Include dates and subject.				

Action Item No. 563	27-Oct-98	Assigned to: Smith	Site:	Minute Ref. No. 492
Contact Bill Neville (SDIV) concerning ArcView/GIS information.				
Action Item No. 564	28-Oct-98	Assigned to: Carmichael	Site:	Minute Ref. No. 501
Discuss AOC A sampling schedule with EnSafe to determine MYGRT update schedule.				
Action Item No. 565	27-Oct-98	Assigned to: Taylor	Site: SWMU 60	Minute Ref. No. 491
Check with COE about trenching at SWMU 60.				
Action Item No. 566	13-Nov-98	Assigned to: Morrison	Site:	Minute Ref. No. 506
Brief team on Monitored Natural Attenuation Course.				
Action Item No. 567	13-Nov-98	Assigned to: Porter	Site:	Minute Ref. No. 506
Check with Terry Flynn on the specifics of the Risk Communications course.				
Action Item No. 568	16-Dec-98	Assigned to: Smith	Site:	Minute Ref. No. 511
Check SWMU 15 data that may impact moving of fence near N-94.				
Action Item No. 569	16-Dec-98	Assigned to: Smith	Site:	Minute Ref. No. 511
Provide Rob Williamson map showing ALL wells in the N-94 area.				
Action Item No. 570	15-Dec-98	Assigned to: Donaldson	Site: AOC A	Minute Ref. No. 510
Check with Kay on the spacing of the 3 well, downgradient, ND wells. 250 ft. proposed.				
Action Item No. 571	16-Dec-98	Assigned to: Anderson	Site:	Minute Ref. No. 512
Prepare and present RAB presentation on the current AOC A data. Graphics heavy presentation.				
Action Item No. 572	16-Dec-98	Assigned to: Smith	Site:	Minute Ref. No. 512
Produce large SureTrack Schedule				
Action Item No. 573	16-Dec-98	Assigned to: Johns	Site:	Minute Ref. No. 512
Provide site updates to Brian and Jim. Be sure to include info on remaining soil piles. Include Turkey Shoot VCA.				
Action Item No. 574	16-Dec-98	Assigned to: Smith	Site:	Minute Ref. No. 512
Prepare and present information to RAB on the Assembly F data.				
Action Item No. 575	16-Dec-98	Assigned to: Anderson	Site:	Minute Ref. No. 512
Prepare and present RAB presentation for the Turkey Shoot VCA.				

Action Item No. 576	16-Dec-98	Assigned to: Williamson	Site:	Minute Ref. No. 512
Provide disposition and schedule for soil piles on the Northside to EnSafe to be included in BRAC update to RAB.				
Action Item No. 577	17-Dec-98	Assigned to: Taylor	Site:	Minute Ref. No. 514
Reconfirm the SDiv recommendations made concerning the decontamination/sampling of N-121.				
Action Item No. 579	17-Dec-98	Assigned to: Morrison	Site:	Minute Ref. No. 517
Brief Mark Thomas on the base wide permeability rationale for TPH clean up levels. If Div. Solid Waste buys off on it, clarify, in writing, what field verification of soil type is (field notes, etc.). Provide information to the Activity to provide guidance for future clean up efforts on non-BRAC sites.				
Action Item No. 580	15-Dec-98	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 510
Do sensitivity analysis for source duration on MYGRT model. NOT NEEDED.				
Action Item No. 581	15-Dec-98	Assigned to: Morrison	Site: AOC A	Minute Ref. No. 510
Contact Kay Wischkaemper to discuss source characterization. (1/12/99) TDEC IS NOT GOING TO REQUIRE SOURCE CHARACTERIZATION, HOWEVER, WITH THE UNDERSTANDING THAT THE MODEL WILL ASSUME AN INDEFINITE SOURCE DURATION.				
Action Item No. 582	25-Jan-99	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 524
Install well at SWMU 5 to replace 08LS (MW08)				
Action Item No. 584	25-Jan-99	Assigned to: Taylor	Site: AOC A	Minute Ref. No. 524
Arrange for Chappelle and Pravakar to be at March meeting to review and discuss AOC A data.				
Action Item No. 585	25-Jan-99	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 524
Discuss the proposed pump test with internal USGS staff and EnSafe to devise a plan.				
Action Item No. 586	26-Jan-99	Assigned to: Porter	Site:	Minute Ref. No. 529
Coordinate with Jim Morrison on the inclusion of additional TDEC personnel.				
Action Item No. 587	26-Jan-99	Assigned to: Morrison	Site:	Minute Ref. No. 529
Coordinate with David Porter on the inclusion of additional TDEC personnel.				
Action Item No. 588	27-Jan-99	Assigned to: Anderson	Site:	Minute Ref. No. 531
Complete Individual Exercises in the "Team & Temperament" handbook. Team Exercises will be conducted at the next BCT meeting				
Action Item No. 589	27-Jan-99	Assigned to: Smith	Site:	Minute Ref. No. 531
Complete Individual Exercise in the Team and Temperament Handbook				

Action Item No. 590	27-Jan-99	Assigned to: Stedman	Site:	Minute Ref. No. 531
Complete Individual Excercises in the Team and Temperament handbook				
Action Item No. 591	27-Jan-99	Assigned to: Donaldson	Site:	Minute Ref. No. 531
Complete Individual Excercises in the Team and Temperament handbook				
Action Item No. 592	27-Jan-99	Assigned to: Barker	Site:	Minute Ref. No. 531
Complete Individual Excercises in the Team and Temperament handbook				
Action Item No. 593	27-Jan-99	Assigned to: Porter	Site:	Minute Ref. No. 531
Complete Individual Excercises in the Team and Temperament handbook				
Action Item No. 594	27-Jan-99	Assigned to: Taylor	Site:	Minute Ref. No. 531
Complete the Individual Excercises in the Team and Temperament handbook				
Action Item No. 595	27-Jan-99	Assigned to: Morrison	Site:	Minute Ref. No. 531
Complete the Individual Excercises in the Team and Temperament handbook				
Action Item No. 596	27-Jan-99	Assigned to: Carmichael	Site:	Minute Ref. No. 531
Complete Individual Excercises in the Team and Temperament handbook				
Action Item No. 597	26-Jan-99	Assigned to: Donaldson	Site:	Minute Ref. No. 529
Check with EPA attornies to see if transfer can take place with draft RFI reports in place, instead of Final versions.				
Action Item No. 598	26-Jan-99	Assigned to: Porter	Site:	Minute Ref. No. 529
Review remaining goals and make adjustments to SureTrack, review workloads with each person individually.				
Action Item No. 599	27-Jan-99	Assigned to: Porter	Site:	Minute Ref. No. 532
Add N-6 Well to Telcon Agenda,				
Action Item No. 600	27-Jan-99	Assigned to: Carmichael	Site:	Minute Ref. No. 533
Check with Frank Chapelle on the advisability of performing a pump test on the leading edge of the plume, as it relates to monitored natural attenuation.				
Action Item No. 601	09-Feb-99	Assigned to: Smith	Site: AOC A	Minute Ref. No. 536
Provide map to TDEC showing hits and flow direction for the N-6 plume.				
Action Item No. 602	22-Feb-99	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 538
Check on the applicability/availability of borehole flow meter.				

Action Item No. 603	23-Feb-99	Assigned to: Stedman	Site: AOC A	Minute Ref. No. 540
Coordinate with USGS on pump test strategy.				
Action Item No. 604	23-Feb-99	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 540
Coordinate with EnSafe on pump test strategy.				
Action Item No. 605	23-Feb-99	Assigned to: Barker	Site: AOC A	Minute Ref. No. 540
Determine adjacent property owner for property north of AOC A in anticipation of site access for well installation.				
Action Item No. 606	23-Feb-99	Assigned to: Barker	Site: AOC A	Minute Ref. No. 540
Determine altitudes for two benchmarks located on the northside.				
Action Item No. 607	23-Feb-99	Assigned to: Stedman	Site: AOC A	Minute Ref. No. 540
Develop straw man to outline the objectives of the meeting with Chapelle, Prabakar, et al. PRODUCE FINAL SUMMARY PACKAGE. USGS WILL PROVIDE INFO ON SOLUTE TRANSPORT MODEL.				
Action Item No. 608	23-Feb-99	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 540
Using the model, project potential offsite well locations.				
Action Item No. 609	23-Feb-99	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 540
Coordinate with property owner of the 'Shipp Road' well.				
Action Item No. 610	23-Feb-99	Assigned to: Donaldson	Site:	Minute Ref. No. 542
Check with EPA attorneys about institutional control.				
Action Item No. 611	23-Feb-99	Assigned to: Morrison	Site:	Minute Ref. No. 542
Check with TDEC attorneys on institutional controls.				
Action Item No. 612	23-Feb-99	Assigned to: Anderson	Site:	Minute Ref. No. 542
Revise Institutional Controls map based on BCT comments. Provide reduced copies to EPA/TDEC/NSA prior to next meeting.				
Action Item No. 613	23-Feb-99	Assigned to: Porter	Site:	Minute Ref. No. 543
Provide EPA with copy of TDEC comments on the CDR.				
Action Item No. 614	23-Feb-99	Assigned to: Donaldson	Site:	Minute Ref. No. 543
Send David approval for Assembly F CSI report.				
Action Item No. 615	23-Feb-99	Assigned to: Morrison	Site:	Minute Ref. No. 543
Send approval e-mail to David for Assembly F CSI report.				

Action Item No. 616	23-Feb-99	Assigned to: Donaldson	Site:	Minute Ref. No. 543
Check into SOB and/or ROD training.				
Action Item No. 617	23-Feb-99	Assigned to: Taylor	Site:	Minute Ref. No. 544
Coordinate with David Porter to determine applicability of the Range Rule to the Turkey Shoot and to explore contracting options for the removal/disposal.				
Action Item No. 618	24-Feb-99	Assigned to: Smith	Site: N-121	Minute Ref. No. 548
Prepare and submit Tech Memo Work Plan for additional soil sampling beneath the slab at N-121.				
Action Item No. 619	24-Feb-99	Assigned to: Taylor	Site: N-121	Minute Ref. No. 548
Coordinate with James Worthy to provide specifications to the Activity concerning decon of N-121. OVERCOME BY EVENTS.				
Action Item No. 620	24-Feb-99	Assigned to: Anderson	Site:	Minute Ref. No. 549
Complete PDI Team building goals.				
Action Item No. 621	24-Feb-99	Assigned to: Smith	Site:	Minute Ref. No. 549
Complete PDI training.				
Action Item No. 622	24-Feb-99	Assigned to: Donaldson	Site:	Minute Ref. No. 549
Complete PDI Training				
Action Item No. 623	24-Feb-99	Assigned to: Barker	Site:	Minute Ref. No. 549
Complete PDI Training				
Action Item No. 624	24-Feb-99	Assigned to: Porter	Site:	Minute Ref. No. 549
Complete PDI Training				
Action Item No. 625	24-Feb-99	Assigned to: Taylor	Site:	Minute Ref. No. 549
Complete PDI training.				
Action Item No. 626	24-Feb-99	Assigned to: Morrison	Site:	Minute Ref. No. 549
Complete PDI training.				
Action Item No. 627	24-Feb-99	Assigned to: Carmichael	Site:	Minute Ref. No. 549
Complete PDI training.				
Action Item No. 628	24-Feb-99	Assigned to: Anderson	Site:	Minute Ref. No. 551
Prepare a 'conceptual model' showing AOC A GW plume.				

Action Item No. 629	24-Feb-99	Assigned to: Anderson	Site:	Minute Ref. No. 551
Arrange for backup note taker for the RAB/remind custodian about room set up.				
Action Item No. 630	24-Feb-99	Assigned to: Anderson	Site:	Minute Ref. No. 551
Prepare/present AOC A RAB presentation.				
Action Item No. 631	24-Feb-99	Assigned to: Smith	Site:	Minute Ref. No. 551
Prepare presentation poster on SWMU 59 removal.				
Action Item No. 632	24-Feb-99	Assigned to: Anderson	Site:	Minute Ref. No. 553
Check on availability of low flow bore hole meter (KVA)				
Action Item No. 633	24-Feb-99	Assigned to: Smith	Site:	Minute Ref. No. 553
General AOC A maps for BCT.				
Action Item No. 635	22-Mar-99	Assigned to: Donaldson	Site: AOC A	Minute Ref. No. 559
Review the 1st 6 questions from the Proposed Questions list generated by J. Stedman for the May BCT meeting.				
Action Item No. 636	22-Mar-99	Assigned to: Morrison	Site: AOC A	Minute Ref. No. 559
Meet with EPA to discuss the 1st 6 of the Proposed Questions prepared by J. Stedman for the May BCT meeting.				
Action Item No. 637	22-Mar-99	Assigned to: Anderson	Site: AOC A	Minute Ref. No. 559
Review and prepare additional questions for the May BCT meeting. Submit to J. Stedman.				
Action Item No. 638	22-Mar-99	Assigned to: Barker	Site: AOC A	Minute Ref. No. 559
Review and prepare additional questions for the May BCT meeting. Submit to J. Stedman.				
Action Item No. 639	22-Mar-99	Assigned to: Taylor	Site: AOC A	Minute Ref. No. 559
Review and prepare additional questions for the May BCT Meeting.				
Action Item No. 640	23-Mar-99	Assigned to: Stedman	Site: AOC A	Minute Ref. No. 561
Prepare tech memo work plan (2 -3 pages) outlining procedures, and env. compliance issues for the proposed pump tests.				
Action Item No. 641	23-Mar-99	Assigned to: Carmichael	Site: AOC A	Minute Ref. No. 561
Conduct borehole flow meter logging at the wells behind Building 1694.				
Action Item No. 642	23-Mar-99	Assigned to: Anderson	Site: SWMU 10	Minute Ref. No. 562
Sample SWMU 60 wells in accordance with TDEC letter to address/closeout SWMU 10. [6/22/9 - SWMU 60 wells will be sampled as part of AOC A)				

Action Item No. 643	23-Mar-99	Assigned to: Donaldson	Site:	Minute Ref. No. 565
Check on status of EPA review comments on SWMU 18.				
Action Item No. 644	23-Mar-99	Assigned to: Porter	Site:	Minute Ref. No. 565
Add AOC A sampling/pump test dates to schedule.				
Action Item No. 645	23-Mar-99	Assigned to: Anderson	Site:	Minute Ref. No. 566
Compile information on number of sites closed per calender year; include number acres per color classification per year. Number of wells installed. Number of investigations started and completed, and other factoids.				
Action Item No. 646	23-Mar-99	Assigned to: Donaldson	Site:	Minute Ref. No. 566
Compile list of Team accomplishments for Team Briefing Package.				
Action Item No. 647	23-Mar-99	Assigned to: Smith	Site:	Minute Ref. No. 566
Compile photos of sites and technologies of interest.				
Action Item No. 648	23-Mar-99	Assigned to: Smith	Site:	Minute Ref. No. 566
Break down wells by date installed, create map(s) showing number of wells over time.				
Action Item No. 649	23-Mar-99	Assigned to: Anderson	Site:	Minute Ref. No. 566
Compile some interesting factoids for the Team Briefing.				
Action Item No. 650	23-Mar-99	Assigned to: Porter	Site:	Minute Ref. No. 566
Revise Team Briefing Presentation.				
Action Item No. 651	24-Mar-99	Assigned to: Smith	Site:	Minute Ref. No. 568
Prepare poster showing progress of the SWMU 2 fencing project.				
Action Item No. 652	24-Mar-99	Assigned to: Porter	Site:	Minute Ref. No. 568
For the AOC A investigation, arrange for adjacent property owner(s) to be contacted.				
Action Item No. 653	24-Mar-99	Assigned to: Carmichael	Site:	Minute Ref. No. 568
Coordinate with the well owner to sample the McNamara well (Shipp Road).				
Action Item No. 657	27-Apr-99	Assigned to: Morrison	Site:	Minute Ref. No. 583
Review SWMU 15 RFI report regarding the discepancy between the 1992 Closure Report and the RFI data. Coordinate with facility.				
Action Item No. 658	28-Apr-99	Assigned to: Johns	Site:	Minute Ref. No. 590
Include Activity and USGS (i.e., broaden distribution) when faxing BRAC/ERNA fact sheet for review to improve QC check.				

Action Item No. 659	28-Apr-99	Assigned to: Carmichael	Site:	Minute Ref. No. 590
Check on possible existence of old wells at former drive-in theatre and church near Hwy 51 (per Mayor Harvell).				
Action Item No. 660	28-Apr-99	Assigned to: Wilson	Site:	Minute Ref. No. 593
With EnSafe assistance, prepare a letter to TDEC (Clayton B.) describing what has been done in past and what is proposed to be done in future regarding use of basewide permeability values to determine site cleanup levels for petroleum. ON PWO'S DESK FOR SIGNATURE.				
Action Item No. 661	28-Apr-99	Assigned to: Bullington	Site:	Minute Ref. No. 593
Compile guidance/policy information regarding permeability-based petroleum cleanup levels and provide to Activity.				
Action Item No. 662	28-Apr-99	Assigned to: Smith	Site:	Minute Ref. No. 593
Provide hard copy of meeting minutes to Clayton at 401 Church St., 5th Floor, L & C Tower, Nashville, TN 37243. Clayton's phone number is 615/532-0859; fax = 532-0886.				
Action Item No. 663	28-Apr-99	Assigned to: Smith	Site: SWMU 2	Minute Ref. No. 594
Provide Jack Carmichael a SWMU 2 data package, then meet with him to prepare a proposal for additional or no further investigation.				
Action Item No. 664	28-Apr-99	Assigned to: Anderson	Site:	Minute Ref. No. 595
Coordinate with Mark Taylor to prepare a BRAC TALK article on diffusion samplers.				
Action Item No. 665	18-May-99	Assigned to: Morrison	Site:	Minute Ref. No. 600
Check w/Brian Caitlin about PW-1				
Action Item No. 666	18-May-99	Assigned to: Smith	Site:	Minute Ref. No. 600
Develop and sample McNamara well.				
Action Item No. 667	18-May-99	Assigned to: Morrison	Site:	Minute Ref. No. 600
Check w/ owner of nursery on HWY 51 concerning well.				
Action Item No. 668	18-May-99	Assigned to: Donaldson	Site:	Minute Ref. No. 601
Check on the 'peeling paint' issue as it relates to the N-48 Water Tower.				
Action Item No. 669	18-May-99	Assigned to: Taylor	Site:	Minute Ref. No. 601
Check on funding for the clean up of the N-48 Water Tower.				
Action Item No. 670	18-May-99	Assigned to: Anderson	Site:	Minute Ref. No. 601
Delineate N-48 area using XRF (by 4Jun99), tabulate data (by 9June99) and produce work plan outline clean up of the site (by 25 June 99).				
Action Item No. 671	19-May-99	Assigned to: Anderson	Site: AOC A	Minute Ref. No. 605
Select location of well to answer 1 vs 2 plume quandry.				

Action Item No. 672	19-May-99	Assigned to: Anderson	Site:	Minute Ref. No. 607
Provide list of 'Final' documents to the BCT, and provide green for approved documents.				
Action Item No. 673	19-May-99	Assigned to: Smith	Site:	Minute Ref. No. 607
Provide pictures of diffusion samplers to Mark Taylor.				
Action Item No. 674	19-May-99	Assigned to: Bullington	Site:	Minute Ref. No. 607
Provide lead action level guidance to Randy Wilson.				
Action Item No. 675	22-Jun-99	Assigned to: Heide	Site:	Minute Ref. No. 615
Determine when the last time N-48 water tower was painted, and was lead based paint used on that project.				
Action Item No. 676	22-Jun-99	Assigned to: Stedman	Site:	Minute Ref. No. 616
Provide dates for long-term monitoring/well abandonment memo, and dates for the field work, and after action report to David Porter				
Action Item No. 677	22-Jun-99	Assigned to: Carmichael	Site:	Minute Ref. No. 616
Give revised dates for the MYGRT Report.				
Action Item No. 678	22-Jun-99	Assigned to: Anderson	Site:	Minute Ref. No. 616
Prepare addendum to the AOC A RFI Report				
Action Item No. 679	22-Jun-99	Assigned to: Donaldson	Site: N-48	Minute Ref. No. 618
Have N-48 risk assumptions/assessment reviewed.				
Action Item No. 680	22-Jun-99	Assigned to: Morrison	Site: N-48	Minute Ref. No. 618
Have N-48 risk assumptions/assessments reviewed.				
Action Item No. 681	23-Jun-99	Assigned to: Anderson	Site:	Minute Ref. No. 623
Prepare and present new offsite well data. Present update on CMS. Present data on the N-48 Water Tower (lead)				
Action Item No. 682	23-Jun-99	Assigned to: Stedman	Site:	Minute Ref. No. 623
Prepare presentation on CMS update for L. Anderson to present at the July RAB.				
Action Item No. 683	23-Jun-99	Assigned to: Smith	Site:	Minute Ref. No. 623
Prepare Assembly F groundwater data for L. Anderson to present at the July RAB. (CHANGE THIS TO OCTOBER RAB) Update Deliverables Presentation for L. Anderson to present at the July RAB. Prepare maps for offsite results, and F/G/H results, and NATTC. PREPARE FOR OCTOBER RAB.				
Action Item No. 684	23-Jun-99	Assigned to: Porter	Site:	Minute Ref. No. 623
Prepare and present information on the Asbestos Abatement.				

Action Item No. 685	23-Jun-99	Assigned to: Johns	Site:	Minute Ref. No. 623
Prepare ERN/BRAC Updates. In addition to EPA and TDEC, submit to SDIV, NSA, USGS for review.				
Action Item No. 686	23-Jun-99	Assigned to: Smith	Site:	Minute Ref. No. 624
Revise Groundrules based on consensus				
Action Item No. 687	23-Jun-99	Assigned to: Taylor	Site: 121	Minute Ref. No. 625
Coordinate with Bill Reed (SDIV) concerning N-121 demolition and demolition contractors scope of work. OVERCOME BY EVENTS.				
Action Item No. 688	23-Jun-99	Assigned to: Heide	Site: 1211	Minute Ref. No. 626
Conduct exploratory digging at the area where sink drains at N-1211 to see if a small dry well exists.				
Action Item No. 689	27-Jul-99	Assigned to: Stedman	Site:	Minute Ref. No. 633
Notify Base Security and Airfield that we will be onsite overnight. Notify MSCHD of pump test. Let Jack C. know if we want 1694 WL recorder frequency changed from hourly. Ensure discharge hose from well remains at top of tank so head will not change with tank water level. Find out if Rodney Wilson plans to have personnel onsite during test.				
Action Item No. 690	27-Jul-99	Assigned to: Anderson	Site: AOC A	Minute Ref. No. 634
Forward 7/15/99 email regarding offsite well results to Jack C. so he can provide to Mr. Edwards (offsite property owner group) along with map.				
Action Item No. 691	27-Jul-99	Assigned to: Stedman	Site: AOC A	Minute Ref. No. 636
Check with TDEC UIC personnel (Scotty Sorrels) in Nashville about requirements related to pilot scale study. Jim Morrison will provide phone number.				
Action Item No. 692	27-Jul-99	Assigned to: Morrison	Site: AOC A	Minute Ref. No. 636
Provide phone number for Scotty Sorrels (TDEC UIC) to EnSafe (Stedman).				
Action Item No. 693	27-Jul-99	Assigned to: Anderson	Site: N-48	Minute Ref. No. 637
Check with Pei on use of default vs. site-specific parameters for calculating lead cleanup level for N-48. Collect samples from 3-6 inch interval for total lead (two from hottest grid squares and one from "medium" grid square) and one surface sample (hottest grid square) for TCLP analysis. Prepare ballpark cost estimate for removal.				
Action Item No. 694	27-Jul-99	Assigned to: Taylor	Site: N-48	Minute Ref. No. 637
Check on funding for N-48 soil removal.				
Action Item No. 695	27-Jul-99	Assigned to: Johns	Site:	Minute Ref. No. 639
Coordinate with David Porter on public notices for FOSTS				
Action Item No. 696	27-Jul-99	Assigned to: Porter	Site:	Minute Ref. No. 640
Provide most recent Navy LUCIP guidance to Jim Morrison.				

Action Item No. 697	27-Jul-99	Assigned to: Hughes	Site: SWMU 18	Minute Ref. No. 641
Include SWMU 18 data in conceptual model.				
Action Item No. 698	27-Jul-99	Assigned to: Hughes	Site: N-6 UWT	Minute Ref. No. 642
Update conceptual model to show that results from birdbath well (54LF) provide evidence that plumes south of runway are connected to plume north of runway.				
Action Item No. 699	28-Jul-99	Assigned to: Morrison	Site:	Minute Ref. No. 647
Check with John Boatwright (TDEC DSWM) about methane monitoring for demo landfills.				
Action Item No. 700	28-Jul-99	Assigned to: Porter	Site:	Minute Ref. No. 647
Follow up with Russ Noble on LUCIP issues and transfer barriers.				
Action Item No. 701	28-Jul-99	Assigned to: Morrison	Site:	Minute Ref. No. 651
Send approval letter for Bupers Construction Site Report.				
Action Item No. 702	28-Jul-99	Assigned to: Smith	Site:	Minute Ref. No. 651
Contact David Porter to give him ERNA schedule dates.				
Action Item No. 703	28-Jul-99	Assigned to: Smith	Site:	Minute Ref. No. 653
Set up telcon with Jack C., Mark T., Brian D. (if available), Randy W. (if available), and Clayton B. to discuss SWMU 2 sampling strategy.				
Action Item No. 704	28-Jul-99	Assigned to: Taylor	Site:	Minute Ref. No. 653
Check with Robert Smith to find out if samples were collected beneath former SWMU 39 PCB transformer storage pad. Send Clayton B. a letter incorporating petroleum contamination adjacent to SWMU 39 into petroleum VCA removals.				
Action Item No. 705	28-Jul-99	Assigned to: Smith	Site:	Minute Ref. No. 653
Review SWMU 24 and auto hobby shop gray area data to evaluate whether installation of gas lines into buildings will present a problem. Coordinate with Mark T. and Randy W. (and Brian/Clayton if necessary).				
Action Item No. 706	28-Jul-99	Assigned to: Taylor	Site:	Minute Ref. No. 653
Review SWMU 24 and gray area data with Robert Smith to evaluate whether installation of gas lines into buildings at auto hobby shop will present a problem.				
Action Item No. 707	28-Jul-99	Assigned to: Porter	Site:	Minute Ref. No. 655
Modify LUCIP to include provisions for future property owners to install water supply wells in restricted area after receiving approval from Navy, EPA, State, and MSCHD.				